

MINUTES
BOROUGH OF NEW MILFORD
7:00 PM WORK SESSION
OPEN SESSION immediately following
8:00 PM PUBLIC MEETING
Monday, September 26, 2016



WORK SESSION:

Mayor Subrizi read the Open Public Meeting and Mission Statements.

Councilwoman Thea Sirocchi-Hurley	Present
Councilman Dominic Colucci	Present
Councilwoman Hedy Grant	Present
Council President Diego Robalino	Present
Councilman Gerard Ix	Present
Councilman Al Alonso	Present
Mayor Ann Subrizi	Present

Also Present: M. Madaio – Borough Attorney; C. Demiris – Administrator/Borough Clerk

Mayor Subrizi noted that Councilman Ix was sworn in prior to the work session.

Councilman Colucci made a motion to go into closed session. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. Time 7:02 PM.

CLOSED SESSION:

1. Personnel – Senior Center
2. Pending Litigation - NMRA
3. Review of Closed Session Minutes

Councilwoman Grant made a motion to return to open session. Council President Robalino seconded the motion. The motion carried. All present in favor, none opposed. Time 7:18 PM.

OPEN SESSION:

1. Police Station – Clerk of the Works

The Council discussed the information provided by Mr. Cahill regarding his qualifications.

Councilwoman Grant questioned his ability to take on additional responsibilities when he is already maintaining a full-time and two part-time positions.

Councilwoman Sirocchi-Hurley said she did not see anything in his experience that was of this magnitude.

Councilman Ix cited his professional experience and stated his belief that the job would require forty hours per week. Mr. Madaio said that a full-time clerk of the works would be unusual in the municipal context.

Councilwoman Grant made a motion to issue an RFQ to hire a construction manager. Councilwoman Sirocchi-Hurley seconded the motion.

Council President Robalino suggested the architect could designate a representative that could be on site for an hour each day. Councilwoman Grant said she would prefer it to be someone separate from Mr. Conley's office. Mr. Madaio said that the clerk of the works could not supersede the architect in any way; they would not have any supervisory powers.

A suggestion was made to ask the Borough Engineer to review the matter and advise the Council if a clerk of the works is needed and if so for how many hours and for what responsibilities.

Councilwoman Grant withdrew her motion pending feedback from the Engineer.

2. Tax Settlement – Block 1008, Lot 12

Mr. Madaio explained to the Council that the homeowner was offered a settlement during the County tax appeal. He said there was a question as to whether or not the homeowner accepted the settlement offer. The homeowner believed she accepted the settlement, however the Assessor and the Court did not reflect that the settlement had been accepted. The homeowner appealed to the Assessor and the Assessor has agreed to honor what was offered during the County appeal. A resolution will be prepared for the next meeting to approve the settlement.

3. BOE – Police Coverage on Election Day

The Administrator reported that the Superintendent of Schools has requested a police presence in the schools used as voting districts on all election days. She said that the request for coverage has only come about in recent years and the Chief has worked with her to provide coverage for the three schools as economically as possible by using the School Resource Officers at two of the schools. She said the officer at the third school served on overtime at a cost of approximately \$300. The Board of Education has asked the Borough to cover the cost of providing police coverage. The Mayor and Council agreed to cover up to \$500 per election for police coverage.

4. 2017 Council Meeting Dates

The Council discussed the proposed meeting dates. It was noted that the April work session would need to be rescheduled because the second Monday in April was the first day of Passover. The Council agreed to hold the meeting the following Wednesday. It was decided that the Reorganization meeting, which would normally be held on the first Monday after New Year's Day, will be held on Tuesday, January 3rd as Monday is a holiday. The meeting dates will be memorialized by resolution at the next meeting.

5. Menorah Lighting

It was noted that the holiday tree lighting ceremony will be held on December 4th which is the first Sunday in December. As Chanukah does not begin until December 24th the Council

agreed it would not be appropriate to light the Menorah on the 4th. The Menorah will be put up at the same time as the lights are placed on the tree but will not be lit until the 24th. A spot light will be placed in front of the Menorah to include it as part of the holiday display until it is lit.

6. Best Practices Checklist

The Administrator referenced the Best Practices Checklist which had been sent to the Council prior to the meeting. She said that as part of the State requirements the checklist and the certifications of the CFO and the Clerk must be referenced at a meeting of the Mayor and Council. She said that Borough fell well within the requirements necessary to be eligible to receive its full share of State aid.

7. Recycling Contest – Truck/Dumpster Design

This matter was tabled for discussion during the public meeting.

8. Water Testing

The Administrator referenced an inquiry from Councilwoman Grant regarding water testing in Borough buildings. She said she is in the process of getting a price quote from a company who can perform the testing.

9. AFG Grant Application

Councilman Colucci said the New Milford Fire Department has not received an AFG grant since 2002. He said representatives from the Fire Department have found someone who specializes in preparing AFG applications and would like to hire him to apply for a grant for Scott packs. He said the Council funds the bottle refills but the grant would be for the pack itself which cost \$6,500 per pack. The application would be for forty-eight packs in the amount of \$312,000. He said each pack comes with two bottles, which would provide a cost savings to the Borough. Councilman Colucci said that this individual, David Schwartz, has a very high percentage of applications being funded, noting that last year 100% of his applications received funding. He said that if an application is not funded, Mr. Schwartz will rework the application the following year at no additional charge. He said Mr. Schwartz's fee for an application is \$2,750.

Councilman Colucci made a motion to add resolution 2016:242 to the agenda to authorize Mr. Schwartz to prepare an AFG application on behalf of the New Milford Fire Department. Councilman Alonso seconded the motion. The motion carried. All present in favor, none opposed.

10. Administrator's Report

The Administrator reported that the temporary construction fence for the new Police Station will be going up this week and work is scheduled to begin on Wednesday 9/28. She said that parking will be limited during the construction so she has assigned parking to the employees

along the perimeter of the lot. She said the Council spots will overlap with the employee parking and will only be dedicated Council spots during non-business hours.

The Administrator reported on a recent meeting with PSE&G regarding a circuit repair. She said the meeting was also attended by the DPW Superintendent, the Hackensack Riverkeeper, and a representative from the County of Bergen. She said the circuit in need of repair is located in the Hackensack River so what would normally be a routine repair has required months of planning. She said crews will be accessing the site via Henley Avenue. She said the work is scheduled to start in December and will take approximately four weeks to complete. She said all necessary permits and approvals have been or are in the process of being obtained from the DEP and Bergen County Soil. She said there is some tree removal necessary to accommodate the swing radius of the equipment and the trees will be replaced accordingly.

The Administrator referenced a request from the DPW Superintendent to reallocate \$62,000 of the \$79,000 remaining in the bond ordinance for the garbage trucks. The money will be used to purchase a mason dump with a plow which will replace a larger, less versatile 1987 dump truck. The Council had no objection. The ordinance will be prepared for introduction in October.

The Administrator referenced a resolution from another town which asks Governor Christie to lift the suspension and replenish the funding for the transportation trust fund. She said she has drafted a similar resolution to add to the agenda with the Council's consent. The resolution was added to the consent agenda as resolution 2016:243.

At the conclusion of the Administrator's report Councilwoman Grant made a motion to reconvene in Council Chambers. Council President Robalino seconded the motion. The motion carried. All present in favor, none opposed. Time 8:07 PM.

PUBLIC SESSION: (Actual Start 8:16 PM)

Mayor Subrizi called the meeting to order, asked for a moment of silent prayer and/or reflection, and led the flag salute. Mayor Subrizi read the Open Public Meeting Law and Mission Statements and pointed out the fire exits in the Council Chambers.

ROLL CALL:

Councilwoman Thea Sirocchi-Hurley	Present
Councilman Dominic Colucci	Present
Councilwoman Hedy Grant	Present
Council President Diego Robalino	Present
Councilman Gerard Ix	Present
Councilman Al Alonso	Present
Mayor Ann Subrizi	Present

PRESENTATION: BOY SCOUT TROOP 78

Mayor Subrizi presented certificates to the scouts for their work with the Beautification Committee to beautify the borough property located at the corner of River Road and Harrison Street.

PROCLAMATION: FIRE PREVENTION WEEK

COUNCIL COMMITTEE REPORTS:

Councilwoman Sirocchi-Hurley made a motion to file Committee Reports with the Borough Clerk to be spread in full upon the minutes. Councilman Colucci seconded the motion. The motion carried. All present in favor, none opposed.

UNFINISHED BUSINESS:

Councilwoman Grant made a motion to approve of the minutes from the September 12, 2016 Closed, Work/Public Sessions. Council President Robalino seconded the motion. The motion carried. All present in favor, none opposed.

ADOPT ORDINANCE 2016:21

AN ORDINANCE TO SUPPLEMENT THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD RESTRICTING THE SALE OF DOGS AND CATS FROM PET SHOPS

Councilwoman Grant made a motion to open to the public for comment on this ordinance. Councilman Colucci seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilman Colucci made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Councilwoman Grant made a motion to adopt this ordinance on the second and final reading. Councilman Colucci seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

ADOPT ORDINANCE 2016:22

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF NEW MILFORD SALARY ADOPTED AS ORDINANCE 91:01 AND AMENDED ANNUALLY BY ORDINANCE UP TO AND INCLUDING 2015:19.

Councilwoman Grant made a motion to open to the public for comment on this ordinance. Councilman Colucci seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilman Colucci made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Councilman Colucci made a motion to adopt this ordinance on the second and final reading. Councilwoman Grant seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

ADOPT ORDINANCE 2016:23

CAPITAL ORDINANCE TO CANCEL VARIOUS ACCOUNTS RECEIVABLE FOR CAPITAL PROJECTS AND TO APPROPRIATE THE SUM OF \$50,636.02 FOR SUCH PROJECTS IN, BY AND FOR THE BOROUGH OF NEW MILFORD, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AND PROVIDING THAT SUCH SUM SO APPROPRIATED SHALL BE RAISED FROM THE CAPITAL IMPROVEMENT FUND AND THE OPEN SPACE TRUST FUND OF THE BOROUGH.

Councilman Colucci made a motion to open to the public for comment on this ordinance. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilman Colucci made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Councilman Colucci made a motion to adopt this ordinance on the second and final reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

NEW BUSINESS:

INTRODUCE ORDINANCE 2016:24

AN ORDINANCE TO AMEND CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD ENTITLED "TRAFFIC," THEREBY AMENDING SECTION 7-9 ENTITLED "BUS STOPS" (MUNICIPAL)

Council President Robalino made a motion to introduce this ordinance on the first reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

The ordinance will be advertised and a public hearing will be held on October 31, 2016.

INTRODUCE ORDINANCE 2016:25

AN ORDINANCE TO AMEND CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD ENTITLED "TRAFFIC," THEREBY AMENDING SECTION 7-9 ENTITLED "BUS STOPS" (COUNTY)

Councilman Colucci made a motion to introduce this ordinance on the first reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

The ordinance will be advertised and a public hearing will be held on October 31, 2016.

The council then went on to discuss item seven from the work session agenda.

7. Recycling Contest – Truck/Dumpster Design

Mayor Subrizi read from the email from the Recycling Coordinator in which she suggested a contest at one of the elementary schools, the middle school, and the high school to pick a design for the dumpsters at each of the respective schools. She also outlined a proposal for an additional contest for all of the schools to create a design for the recently acquired garbage trucks. The Council unanimously agreed to support the idea.

COUNCIL:

Councilwoman Grant referenced the discussion from the last meeting in which the Recreation Commission has requested space to display trophies. She said the Library Board of Trustees has agreed to permit a display at the Library. They will discuss the specifics of where it will be located and how large it will be at their next meeting. They have also suggested including sports related books in the display. Council President Robalino said the Recreation Commission already has a case. Councilwoman Grant said that if he provides her with a picture of the case she will share it with the Board at the next meeting.

Councilman Colucci said George Saigh is procuring a box for the American Legion flag that he has asked to display at the Borough Hall.

COMMENTS FROM THE PUBLIC

Councilwoman Grant made a motion to open the meeting for public comment. Councilman Colucci seconded the motion. The motion carried. All present in favor, none opposed.

Frank DeBari – 120 River Road. Mr. DeBari asked about the AFG grant, noting that Scott pack bottles are normally purchased annually through the capital budget. It was explained that the grant was for the Scott packs, not the bottles. Mr. DeBari asked for the name of the person who would be preparing the grant application. He was advised that David Schwartz would prepare the application. He asked the amount of the grant request. He was advised that it would be approximately \$312,000 for 48 packs.

Darlene Minko – 477 Marion. Ms. Minko, appearing on behalf of the Public Events Committee, asked for direction regarding the lighting of the Menorah. She was advised by the Administrator

that it had been discussed by the Council during the work session and that she would be in touch with Ms. Minko to provide her with direction.

Raymond Wetzel – 333 Salem Street. Mr. Wetzel said he was returning to speak again on the traffic issues on Salem Street; specifically the speed and volume of the traffic. Mr. Wetzel commented on the timing of the traffic light at River Road and Milford Avenue, suggesting that it could be contributing to the traffic on Salem. He said he has spoken to a majority of the residents on Salem Street and they would like “no left turn” signs placed westbound on Milford Avenue and eastbound on Madison Avenue. Mayor Subrizi said she presented this suggestion to the Police Chief and it is being reviewed by the traffic officer however, it would likely redirect the traffic to another neighborhood. The Mayor said the “no thru traffic sign” will be replaced. Mr. Wetzel said the sign is ignored and cannot be enforced. He said there are no sidewalks on Salem which contributes to the safety concerns.

Edward Kilarjian – 3030 Edwin Avenue, Apt. 4J, Fort Lee. Mr. Kilarjian commented on an incident in which he was involved on a bus route in New Milford. He additionally commented about the same home invasion he commented on at the last meeting.

Randi Duffie – 120 California Avenue. Ms. Duffie asked how the property maintenance report is filed and how she could get a copy of it. She was advised that it is filed with the Borough Clerk and disseminated to the Mayor and Council. She was further advised that she could obtain a copy by filing an OPRA request with the Borough Clerk. Ms. Duffie asked for the status of the town welcome signs. She was advised that the vendor has not met the promise date that was provided.

Council President Robalino made a motion to close to the public. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

RESOLUTIONS:

- 2016:237 Closed Session
- 2016:238 Payment of Bills and Vouchers
- 2016:239 Authorize Cancellation of Prior Years Completed Capital Grants Receivables and Closed Capital Improvement Authorizations
- 2016:240 Adopt Revised New Milford Purchasing Procedures dated September 22, 2016
- 2016:241 Establish Written Policy for Tax Assessor to notify CFO and Governing Body of all tax appeals
- 2016:242 Encourage Governor Christie to lift the suspension and replenish the funding for the Transportation Trust Fund
- 2016:243 Authorize David Schwartz to prepare and submit AFG application on behalf of the New Milford Fire Department

VOTE ON RESOLUTIONS

Councilman Colucci made a motion to approve the consent agenda consisting of resolutions 2016:237 through 2016:243. Council President Robalino seconded the motion. The motion carried. All present in favor, none opposed.

ADJOURNMENT

Councilwoman Grant made a motion to adjourn. Councilman Colucci seconded the motion. All present in favor, none opposed. Time 8:58 PM.

Respectfully submitted,



Christine Demiris, RMC/CMC
Borough Clerk

Council report=9/26/16 Dominic Colucci

DPW All normal maintenance according to the monthly report has taken place.

BUILDING AND GROUNDS:

Normal cleaning and maintenance as reported in the monthly report.

GARBAGE AND RECYCLING: There was no August meeting.

FIRE DEPARTMENT:

Advisory board meeting was held on Wednesday 9/21/16. I attended and will discuss with the council the possibility of hiring a onetime specialized grants writer for AFG grants

NMFD has implemented a new application process which first sends prospective to police department for background check.

August of 2016, hours of training 330.1/maintenance 467.3

Bergen county chiefs' parade is October 9 2016 in Tenafly, NJ

New Milford's fire awareness day is Sunday October 16 2016

The planning board meetings were postponed in september.

I would like to next plan a meeting with our borough administrator and Dumont's to open a discussion on sharing service and the possibility of merging DPW's.

COUNCIL LIAISON REPORT
Councilwoman Hedy Grant

Public Meeting of the Mayor & Council
September 26, 2016

LIBRARY BOARD OF TRUSTEES (September 15)

Four portable cooling units were installed in the library on July 28th to compensate for the non-working air conditioning system. They were noisy and did not cool very well. Nevertheless the library stayed open and the staff is commended for their outstanding performance under trying conditions. The Library Directory commends the staff "for their willingness resilience perseverance, understanding, and good humor during this difficult time."

The dedication date for the mural in the Children's Room will be announced shortly

The summer programs were successful.

A new part-time Library Assistant has been hired and another one will be hired within the next few weeks. Student Page Stefany Lazieh left after 2 years to go to college.

The auditor was at the library on July 12 and 13.

Three staff members are having surgery and two of them will be out for at least 6 weeks each. The absences overlap. It is hoped that the library will manage with through this difficult period with the two new hires.

Friends of the Library Book Sale will be on September 29 and 30 and on October 1.

The All seasons Concert will be on Sunday, October 30 at 2 pm.

It was decided to switch Veterans Day holiday for Monday, July 3.

It was decided to meet on September 14, 2017 instead of September 12, 2017 because September 14 is Rosh Hashanah.

The Library Director is in discussion with the Sculptors Affiliate of the Art Center regarding sculptures on the library lawn.

The Rec Commission told the council it is looking for somewhere to display some of its many trophies. At the request of the council, I discussed with the Board whether the library would be willing to have such a display. It was agreed that there could be such a display but there would be certain requirements. The matter will be discussed more fully at the next library meeting.

NEW MILFORD VOLUNTEER AMBULANCE CORPS (NMVAC) (September 19)

NMVAC has two new members.

Education classes continue.

JIF (September 19)

The minutes of the June 16 meeting were accepted.

COMMITTEE REPORTS:

SAFETY & AWARD COMMITTEE: CAROL BYRNE, CHAIR: Chairwoman Byrne said the committee met before the fund meeting to discuss training initiatives for the balance of the year and the upcoming regional training on Cybersecurity and Technology Risk Management.

MANAGEMENT COMMITTEE: ROBERT SHANNON JR., CHAIR: Commissioner Shannon said the committee met on 7/12/16 to discuss a number of subjects including JIF financials as of 5/31/16, membership renewals, enhanced safety services for police departments, status of the banking and investments transition as well as some MEL initiatives.

Executive Director said the committee also discussed ways to communicate services and achievements to membership. Executive Director distributed a report showing premium and savings by member from 1985-2015 as an example of what could be disseminated. Commissioner Shannon said the committee also discussed the added value services and benefits that members receive through the JIF, which may not always be apparent. Commissioner Shannon thanked Ken Schulz of J.A. Montgomery for an inspection he conducted on a playground as a certified playground inspector and noted this is just one example of an added value service.

EXECUTIVE DIRECTOR:

DUE DILIGENCE REPORTS: Monthly reports submitted to the Executive Committee including monthly Financial Fast Track, Loss Ratio, Lost Time Accident Frequency, Investment Summary and Rate Comparison, Expected Loss Ratio by Town Report and the Claim Activity Report.

Executive Director referred to the Financial Fast Track as of May 31, 2016 and said the fund's statutory surplus is \$3.5 million. Executive Director reviewed the Lost Time Accident Frequency (LTAF) and said the fund's LTAF is 1.04 and the overall LTAF for MEL affiliated JIFs is 1.55. Executive Director said as previously discussed the improvement in the LTAF is attributable to the mild winter of 2015.

Executive Director said Bergen JIF members have active safety committees. Safety Director said studies show that organization that conduct frequent trainings have low accident rates and noted the Bergen JIF is among the highest utilization of online safety trainings through the MSI.

ASSET MANAGER CONTRACT: Executive Director said the Bergen JIF elected to participate in the Banking Services & Asset Management program that was bid by the MEL/RCF & EJIF. The MEL Fund Attorney negotiated with Wilmington Trust on a number of clauses in the Fund's professional service agreement and Wilmington's

Account Management Agreement. The JIF took action at the April meeting and adopted contract based on the negotiated changes.

Executive Director said the MEL Fund Attorney has had additional negotiations on the order of precedent of the exhibits and some language in the Account Management Agreement. Enclosed in Appendix II was the contract addendum and Wilmington Investment Management Account Agreement (with the changes tracked) to reflect the additional negotiations. In addition, the JIF Attorney has reviewed these changes.

Commissioner Shannon referred to page 9 of Appendix II where it stated under Section 8. Signatures b) "your agreement to indemnify us". Commissioner Shannon said he was involved in community where a private entity wanted the municipal government to guarantee a loan and wanted to use the full faith and credit of municipality to underwrite the loan in the event it was a failure. Commissioner Shannon said the entity was a non-profit entity, noting that it was a good thing being provided, but his recollection was that a municipal entity could not use its unlimited taxation power to indemnify a private entity. Commissioner Shannon said the contract doesn't sound like that's what it says, but requested clarification on the indemnification.

Executive Director said it would be appropriate to refer the matter back to the MEL Fund Attorney; the Bergen JIF did not take action at their meeting and tabled the approval of the contract addendum.

SEWER BACKUP CLAIMS: Enclosed in the agenda was a listing of sewer backup claims for the period of April 1, 2016 through June 30, 2016. Also enclosed was Resolution 20-16 authorizing the assessments related to these claims.

MOTION TO ADOPT RESOLUTION 20-16 CERTIFYING ADDITIONAL ASSESSMENT FOR SEWER BACK-UP BILLINGS FOR THE PERIOD OF APRIL 1, 2016 THROUGH JUNE 30, 2016:

Motion passed.

BUILDERS RISK – TENAFLY & MONTVALE: Enclosed in the agenda was correspondence concerning construction of a new DPW Building in Tenafly with a total project cost of \$2.1 million and a new Firehouse in Montvale with a total project cost of \$4.5 million.

July 21, 2016 Page 3 Bergen JIF OPEN Minutes

As per the MEL and JIF procedures, both of these have been reported to the Underwriting Manager. In addition, the JIF charges an additional assessment for the builders' risk; based on the project costs and start dates the additional assessment is \$3,194.61 for Tenafly and \$4,481.78 for Montvale.

MOTION TO CERTIFY ADDITIONAL ASSESSMENTS FOR BUILDERS' RISK IN THE AMOUNT OF \$3,194.61 FOR TENAFLY DPW BUILDING AND \$4,481.78 FOR THE MONTVALE FIREHOUSE:

Motion passed.

AUGUST PAYMENTS: Executive Director said the Fund is not scheduled to meet in August and it would be appropriate to authorize the Treasurer to process contracted expenses.

MOTION TO AUTHORIZE THE TREASURER TO PROCESS CONTRACTED EXPENSES DURING THE MONTH OF AUGUST:

Motion passed.

EMPLOYMENT PRACTICES PROGRAM: As a reminder, changes to the 2017 POL/EPL Program are posted on the MEL's webpage - www.njmel.org - which details changes to the MEL's Model Personnel Manual and

information on training program requirements. Members have until October 1st to submit checklist to qualify and/or maintain deductible and co-pay incentives. Compliance includes updating Personnel Manuals, Training Managers & Supervisors, Police Command Staff and offering training to non-supervisory personnel.

- Police Command Staff – The fund office has confirmed that all members' Police Chief (or Highest Ranking Officer) has attended the Police Command Staff training. A session is expected to be scheduled in September in the Jamesburg area and a notice will be sent to commissioners when a date and specific location are confirmed.

- Manager & Supervisor – As a reminder, the Manager & Supervisor Trainings are being scheduled by the Fund Attorney's office; enclosed is list of sessions as of 7/14/16.

MEMBERSHIP RENEWALS: Executive Director said seven out of thirty-eight members are scheduled to renew fund membership by January 1, 2017. Membership documents will be mailed to those members following the meeting.

2016 COVERAGE MANUALS: The fund office will distribute the 2016 Coverage Manuals to all Fund Commissioners and Risk Managers via email in the first weeks of July.

2017 RENEWAL ONLINE UNDERWRITING DATABASE: On/about June 23rd Fund Commissioners and Risk Managers received an email Exigis RiskWorks notifying them the database is available for the 2017 underwriting renewal process. The deadline to complete review and submit schedules is August 15, 2016.

Executive Director's Report Made Part of Minutes.

TREASURER:

REPORT: The Treasurer's Cash and Investments as of June 30, 2016 were distributed for information.

Fund Treasurer said the 2016 3rd quarter assessments are due July 31st and that he continues to work with the Asset Manager to transfer funds from Wells Fargo to Wilmington Trust, as well as close out one of two administrative accounts with Investors Bank. Fund Treasurer provided a report on investment activity

to date. Lastly, Fund Treasurer requested destruction of 2009 treasurer's records and a copy of the request was included in his report.

Approving Payments Of July 2016 Vouchers Resolution 21-16

Confirmation Of June 2016 Claims Payments/Certification Of Claims Transfers:

MOTION TO APPROVE RESOLUTION 21-16 VOUCHER LIST FOR JULY 2016, APPROVE CERTIFICATION OF CLAIMS/CONFIRMATION OF CLAIM PAYMENTS FOR THE MONTH OF JUNE 2016 AND APPROVE THE 2009 TREASURER RECORDS DESTRUCTION REQUEST

Motion passed.

Treasurer's Reports Made Part of Minutes. REPORT: Fund Attorney said there was no activity to report.

UNDERWRITING MANAGER:

REPORT: Included in the agenda was the Underwriting Manager's monthly certificate report for the periods of 5/23/16 to 6/21/16 for review.

MEL BULLETIN 16-10 REPORTING REQUIREMENTS FOR VACANT, BUILDERS RISK, NEWLY

ACQUIRED: Included in the agenda was MEL Bulletin 16-10, which was revised as a result of changes to the Zurich policy.

Report Made Part of Minutes.

SAFETY DIRECTOR:

REPORT: Safety Director's report was included in the agenda for review, which included the June activities, the MSI classes and Safety Director Bulletin on summertime/high visibility apparel.

Safety Director said the Bergen and South Bergen Joint Insurance Funds will be hosting two sessions of the regional training Active Shooter in the Workplace: Considerations for Municipalities as the third quarter regional training on September 21st and September 22nd. Safety Director requested funding not to exceed \$400 to cover any beverages/snacks for program attendees.

MANAGED CARE:

REPORT: Managed Care Provider reviewed the June report, which was included in the agenda. The report indicated a saving of 66% for the month and 62% since inception.

Monthly Activity Report Made Part of Minutes.

REPORT: Included in the agenda was a report of new case law pertaining to public entities.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2016:237

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
COLUCCI	✓			
GRANT	✓			
ROBALINO	✓			
IX	✓			
ALONSO	✓			
MAYOR (tie)				

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

1. Personnel – Senior Center
2. Review of Closed Session Minutes
3. Pending Litigation – NMRA

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.

[Signature]

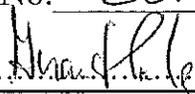
SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2016:238

Offered by:..........

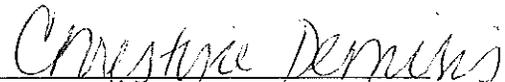
Seconded by:..........

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
COLUCCI	✓			
GRANT	✓			
ROBALINO	✓			
IX	✓			
ALONSO	✓			
MAYOR (tie)				

WHEREAS, the claims and accounts listed in the attached, have been authorized by the CFO, and found correct.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of \$708,197.12.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.



SEAL

BOROUGH OF NEW MILFORD

Bill list

SEPT. 1-15, 2016 PAYROLL

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
PAYROLL	3539.39		RECEIVABLE:	10332
PAYROLL	1925.00		GENERAL	10332
PAYROLL	9282.73		MUNICIPAL	10332
PAYROLL	7663.06		COLLECTION	10332
PAYROLL	1439.69		ASSESSMENT	10332
PAYROLL	854.17		ASSESSMENT	10332
PAYROLL	5391.84		CODE	10332
PAYROLL	674.10		POLICE	10332
PAYROLL	2620.59		POLICE	10332
PAYROLL	5425.48		POLICE	10332
PAYROLL	10617.75		POLICE	10332
PAYROLL	149331.63		POLICE	10332
PAYROLL	187.50		FIRE S/W	10332
PAYROLL	507.45		UNIFORM	10332
PAYROLL	1596.27		PUBLIC	10332
PAYROLL	62503.90		PUBLIC	10332
PAYROLL	650.00		PUBLIC	10332
PAYROLL	1691.48		RECYCLING	10332
PAYROLL	3634.37		PUBLIC	10332
PAYROLL	4962.83		BOARD OF	10332
PAYROLL	4020.00		RECREATION	10332
PAYROLL	6355.03		SENIOR	10332
PAYROLL	0.00		LIBRARY	10332
PAYROLL	24332.78		LIBRARY	10332
PAYROLL	4662.54		MUNICIPAL	10332
PAYROLL	861.00		TITLE III -	10332
PAYROLL	4356.93	SEPT. 1 - SEPT. 15, 2016 PAYROLL	SOCIAL	10333
PAYROLL	8966.45	SEPT. 1 - SEPT. 15, 2016 PAYROLL	SOCIAL	10334

Total fund: 01 Current 328053.96

Total Bill List: 328053.96

BOROUGH OF NEW MILFORD**Bill list****SEPTEMBER 26, 2016**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
DELTA DENTAL OF NJ. INC.	8628.34	OCTOBER, 2016 DENTAL PREMIUM	INSURANCE	10335
NELSON-PATTERSON AGENCY,	1098.54	US LIFE INSTALLMENT OCT 2016	INSURANCE	10336
MARK D. MADAILO, ESQ.	1625.85	AUGUST, 2016 PROFESSIONAL LEGAL	LEGAL	10337
SCOTT G. SPROVIERO, ESQ.	100.00	9/13/16 ATTEND ZONING BD MEETING	ZONING	10338
ALLAN ROTTO CONSULTANTS INC.	86.01	SEPT. 2016 PROFESSIONAL SERVICES	O/E	10339
WISS & BOUREGY, PC	75.00	INV.#14532 PBA LEGAL SERVICES	LEGAL	10340
FRANK RAMACI	0.00	REPLENISH - NMPD PETTY CASH	POLICE	10341
FRANK RAMACI	36.00	REPLENISH - NMPD PETTY CASH	POLICE	10341
FRANK RAMACI	58.28	REPLENISH - NMPD PETTY CASH	POLICE	10341
FRANK RAMACI	91.18	REPLENISH - NMPD PETTY CASH	POLICE	10341
NORTH JERSEY MEDIA GROUP	1238.25	AUGUST 2016 LEGAL ADS ACCT.1101720	MUNICIPAL	10342
TAX COLL/TREAS. ASSOC. OF	29.00	9/29/16 3RD QTR MTG. DENISE	COLLECTION	10343
HOLY NAME HOSPITAL	850.83	INV.2016NM0009 AUGUST 2016	FIRST AID	10344
WAYNE MARKETING ASSOCIATES	125.00	INV.500061 9/7/16 CEREBRAL	SENIOR	10345
SHOP RITE OF NEW MILFORD	185.75	CUST.3563 AUGUST SATURDAY WELLNESS	SENIOR	10346
ATLANTIC TOMORROWS OFFICE	101.05	INV.CNIN571715 SEPT. COPIER MAINT.	MUNICIPAL	10347
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN571715 SEPT. COPIER MAINT.	COLLECTION	10347
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN571715 SEPT. COPIER MAINT.	ASSESSMENT	10347
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN571715 SEPT. COPIER MAINT.	CODE	10347
ATLANTIC TOMORROWS OFFICE	101.05	INV.CNIN571715 SEPT. COPIER MAINT.	POLICE	10347
ATLANTIC TOMORROWS OFFICE	0.00	INV.CNIN571715 SEPT. COPIER MAINT.	PUBLIC	10347
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN571715 SEPT. COPIER MAINT.	PUBLIC	10347
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN571715 SEPT. COPIER MAINT.	MUNICIPAL	10347
PALMERS ACE HARDWARE	83.81	INV.681081,681438,681948	POLICE	10348
PALMERS ACE HARDWARE	1577.70	2015 INVOICES	PUBLIC	10349
PRESTIGE LINCOLN	1020.24	INV.12584,106343,105912C,106341C,1	VEHICLE	10350
VERIZON COMMUNICATIONS	88.79	INV.081616 8/16-9/15/16 MIDDLE	O/E	10351
ZIEBART RHINO LINING	350.00	INV. 33442 WINDOW TINT - POLICE	VEHICLE	10352
B & H FOTO & ELECTRONICS	279.99	INV.114732677 BROTHER LASER	POLICE	10353
GO2GUIDES LLC	127.90	INV. 346 TITLE 2C COMPLAINT	POLICE	10354
GALL'S INC.	95.50	INV. BC315708 GALLS BACKPACKS	POLICE	10355
HARRIS UNIFORMS	1225.85	9 INVOICES 5 OFFICERS' CLOTHING	POLICE	10356
HARRIS UNIFORMS	138.00	INV. 25096 MEMORIAL PLAQUE-D/L	POLICE	10357
CROWN TROPHY	132.20	INV. RE-41287 MEMORIAL PLAQUE-D/L	POLICE	10358
LIFESAVERS, INC.	347.20	INV. 109581 ADULT DEFIBRILLATION	POLICE	10359
P & A AUTO PARTS	299.50	INV. 15041-25248 AUTOMOTIVE	FIRE O/E	10360
STATE LINE	49.65	INV.105940, 105814	FIRE O/E	10361
STATE LINE	0.00	INV.105940, 105814	FIRE O/E	10361
STATE LINE	25.00	INV.105940, 105814	FIRE O/E	10361
STATE LINE	147.00	INV.105867 2 LIGHTS FOR MULE	VEHICLE	10362
QUALITY MECHANICAL SYSTEM	317.50	INV. 2191 7/11/16 A/C REPAIRS AT	PUBLIC	10363
J CONTROL INC.	1215.14	INV.216005543 8/22/16 MAINT.OF	PUBLIC	10364
LOW ELEVATOR INC.	185.00	INV. 73439 9/1/16 SEPTEMBER	PUBLIC	10365
SANITATION EQUIPMENT CORP.	225.60	INV.47394, 47494	VEHICLE	10366
DE JONG IRON WORKS INC.	200.00	INV. 28713 7/27/16	VEHICLE	10367
GOODYEAR AUTO SERVICE CENTER	1012.60	INV.226205,226229,226023	VEHICLE	10368
DELUXE INTERNATIONAL TRUCKS	305.20	INV.531313,537161	PUBLIC	10369

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
TRUE BLUE, INC.	2958.40	INV.21317815 8/26/16, 21346057	RECYCLING	10370
RACHLES/MICHELE'S OIL	1004.08	INV.235831 8/10/16 DIESEL FUEL	O/E GAS &	10371
RACHLES/MICHELE'S OIL	1191.45	INV.27248 8/3-8/16/16 GASOLINE	O/E GAS &	10372
SUEZ WATER NEW JERSEY	15596.31	SEPTEMBER 2016 HYDRANT CHARGES	O/E WATER	10373
ON TOOLS	1249.00	INV.9091629306 9/16/16 MODIS	PUBLIC	10374
SNAP ON TOOLS	1879.90	INV.9091629302 TIRE PRESSURE SCAN	VEHICLE	10375
DOWNES TREE SERVICE CO. INC.	1900.00	INV.237532 9/8/16 REMOVE TREE	PUBLIC	10376
ODB	573.07	INV.93357 8/30/16 SWIVEL BALL &	VEHICLE	10377
UNITED RENTALS (NORTH	4979.96	INV.139272865-002 PORTABLE AIR	PUBLIC	10378
TENAFLY AUTO COLLISION LLC	100.00	INV. 2003 8/11/16 TOWING	VEHICLE	10379
J & R AUTO PAINTING &	350.00	INV.32418 OUTSIDE HOOD REPAIR	VEHICLE	10380
NORTHWEST BERGEN CENTRAL	7140.00	INV. 10011 4TH QTR FIRE & EMS	POLICE	10381
STALKER RADAR	178.00	INV.294640 STALKER RADAR UNIT	POLICE	10382
NJ ASSOC. OF PLANNING &	85.00	MEMBERSHIP DUES-VINCENT CAHILL	PUBLIC	10383
SOLAR TRAFFIC SYSTEM INC.	920.00	INV.16-3340 9/14/16 30" A/C	PUBLIC	10384
RACHLES/MICHELE'S OIL	1341.64	INV.236633 8/22/16 DIESEL FUEL	O/E GAS &	10385
CODED SYSTEMS CORPORATION	4930.00	2015 ORDINANCE CODIFICATION	MUNICIPAL	10386
SCOTT GRAPHICS PRINTING	950.00	INV. 12886 BUSINESS CARDS -IRENE	MUNICIPAL	10387
RUTGERS, THE STATE	373.00	INV. 30705 CLASS FOR MMC FOR	MUNICIPAL	10388
METROPOLITAN	2986.93	9/15-10/14/16 CURRENT TELEPHONE	O/E	10389
PUBLIC SERVICE ELECTRIC	12975.32	AUGUST, 2016 CURRENT ELECTRIC	O/E STREET	10390
PUBLIC SERVICE ELECTRIC	0.00	AUGUST, 2016 CURRENT ELECTRIC	O/E	10390
PUBLIC SERVICE ELECTRIC	11430.00	AUGUST, 2016 CURRENT ELECTRIC	O/E	10390
TRUE BLUE, INC.	1386.75	INV.21373264 9/9/16 RECYCLING	RECYCLING	10391
FOSTER & COMPANY	496.40	INV.874673 8/16/16 EARMUFFS	PUBLIC	10392
DE JONG IRON WORKS INC.	236.00	INV.28909 8/31/16	VEHICLE	10393
CLEAN MAT SERVICES LLC	406.00	INV.195266 7/31/16, 196105 8/31/16	PUBLIC	10394
LD PUMP & METER	570.00	INV.RIR132252, 7/31/16, RIR132401	PUBLIC	10395
NORTHEAST GAS SERVICES	155.54	INV. 291128 8/31/16	PUBLIC	10396
NORTHEAST GAS SERVICES	128.00	INV.23564 7/31/16 & 23774 8/31/16	PUBLIC	10397
CLEANING WORLD INC.	1110.00	INV.1772 8/30/16	PUBLIC	10398
CLEANING WORLD INC.	35.00	INV.1772 8/30/16	RECREATION	10398
CLEANING WORLD INC.	0.00	INV.1772 8/30/16	SENIOR	10398
CLEANING WORLD INC.	550.00	INV.1772 8/30/16	SENIOR	10398
ONE CALL CONCEPTS, INC.	118.75	INV.6085105 8/31/16 AUGUST MARK	O/E	10399
HIGHWAY TRAFFIC SUPPLY	658.29	INV.50769 9/8/16 SIGNS	PUBLIC	10400
HIGHWAY TRAFFIC SUPPLY	3148.43	INV.50770 9/8/16 STREET SIGNS	PUBLIC	10401
S. ROTONDI & SONS, INC.	1957.50	INV.302204 7/29/16, 303866 8/31/16	RECYCLING	10402
S. ROTONDI & SONS, INC.	700.00	INV. 30792 8/31/16 TREE PARTS/LOG	RECYCLING	10403
S. ROTONDI & SONS, INC.	6177.15	INV.30765 7/29/16, 302/834 7/29/16	RECYCLING	10404
JOSEPH SMENTKOWSKI, INC.	32433.33	INV.76302 SEPTEMBER 2016 GARBAGE	GARBAGE &	10405
KAUFMAN, SEMERARO & LEIBMAN	100.00	7/19/16 ATTEND PLANNING BD MEETING	PLANNING	10406
BOSWELL MCCLAVE ENGINEERING	184.00	INV.104658 NM669 ATTEND 7/19/16	PB PLANNING	10407
KAUFMAN, SEMERARO & LEIBMAN	62.50	TELEPHONE CONF. 8/12/16	PLANNING	10408
PHILLIPS PREISS GRYGIEL LLC	450.00	INV. 23002 JULY 2016 PLANNING BD	PLANNING	10409
KAUFMAN, SEMERARO & LEIBMAN	388.65	7/6-7/19/16 PROFESSIONAL SERVICES	PLANNING	10410
SUEZ WATER NEW JERSEY	7877.17	AUGUST, 2016 CURRENT WATER CHARGES	O/E WATER	10411
HOME DEPOT CREDIT SERVICES	32.07	INV. 8080122 3/31/16 ACCT	RECREATION	10412
BEHNKE'S BUILDING SUPPLY CO.	101.21	INV.138130,139237,139938,139964, (L	RECREATION	10413
WFFD MAN	3372.50	INV.71138, 71955 LATE SUMMER WEEK	RECREATION	10414
KS-KRUG LANDSCAPING, LLC	900.00	9/13/16 REMOVE POISON IVY FROM	RECREATION	10415
DAVID WEBER OIL COMPANY	1420.75	INV.437351 9/9/16 275 GALS DEF	VEHICLE	10416
LAWSON PRODUCTS, INC.	1274.57	INV.9304361638, 9304363436	PUBLIC	10417
AMERICAN PAPER & SUPPLY CO.	207.75	INV.J1117299 9/13/16 RECYCLING CAN	RECYCLING	10418
BAD DOG TEE	286.00	INV.3009 NMPD SERGEANT STRIPES	POLICE	10419

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE ENGINEERING	2367.00	INVOICE#105006 NM-666 GENERAL	ENGINEERING	10420
BERGEN COUNTY UTILITIES	47759.80	INV.4480 JUNE , 4504 JULY	GARBAGE &	10421
PALMERS ACE HARDWARE	25.17	INV. 681771 FIELD SUPPLIES	RECREATION	10422
WILLIAM FRED MAC DONALD INC.	375.84	INV. 233845 3/4 TINE FIELD	RECREATION	10423
VERIZON WIRELESS	1642.42	JULY 24-AUG 23, 2016 CELLULAR	MUNICIPAL	10424
MATERA'S NURSERY	569.40	8 INVOICES 5/9-8/26/16	PUBLIC	10425
SOLID WASTE ASSN. OF	257.00	MEMBER DUES 807800 VINCENT CAHILL	PUBLIC	10426
HUDSON UNITED GLASS & WINDOW	395.00	INV.18145A REPLACE SAFETY GLASS	PUBLIC	10427
NORLAB, INC.	444.00	INV.76779 9/19/16 DYE FOR SEWERS	PUBLIC	10428
H & H MACK SALES, INC.	108.83	INV.163358 OIL FILTERS , AIR	FIRE O/E	10429
AAA EMERGENCY SUPPLY CO.	1070.96	INV.269544 FIRE HOOKS AND FRONT	FIRE O/E	10430

Total fund: 01 Current 221079.69

Total Bill List: 221079.69

BOROUGH OF NEW MILFORD

Bill list

SEPTEMBER 26, 2016

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
SYLEMAN BRESA	120.00	REIMB. TITLES FOR TWO VEHICLES	DPW-PURCH	1610
CHAS. S. WINNER	34700.00	INV.220733 8/24/16 2016 FORD F-350	DPW-PURCH	1611
CHAS. S. WINNER	26038.00	INV.2207783 8/30/16 2016 FORD	SR TRANS	1612
BOSWELL MCCLAVE ENGINEERING	246.01	INV.105003 NM647 PART OF	2014	1613
BOSWELL MCCLAVE ENGINEERING	10289.00	INV.105007 9/7/16 NM676 2016 ROAD	DPW-ROAD	1614
BOSWELL MCCLAVE ENGINEERING	97.00	INV.105002 9/7/16 NM635 HANDICAP	RES'V-ORD	1615
BOSWELL MCCLAVE ENGINEERING	9921.50	INV.105004 9/7/16 NM661A BLVD SEC	2015	1616
BOSWELL MCCLAVE ENGINEERING	0.00	INV.105004 9/7/16 NM661A BLVD SEC	2015	1616
BOSWELL MCCLAVE ENGINEERING	0.00	INV.105004 9/7/16 NM661A BLVD SEC	2015	1616
BOSWELL MCCLAVE ENGINEERING	5999.50	INV.105005 9/7/16 NM662A PROSPECT	2015	1617
B. KOTH LANDSCAPE CONTRACTOR	26774.75	INV.16-949 9/13/16 APRON AT FIRE	2015	1618
NORTH JERSEY MEDIA GROUP	100.60	AUGUST 2016 LEGAL ADS ACCOUNT	SR TRANS	1619
BOSWELL MCCLAVE ENGINEERING	9752.00	INV.105104 9/13/16 NM646 2016 ROAD	DPW-ROAD	1620
BOSWELL MCCLAVE ENGINEERING	650.00	IINV. 105104 9/13/16 NM646	2015	1621
CIRCLE D LIGHTS	397.60	INV.152461 9/9/16 FLASHLIGHTS FOR	DPW-PURCH	1622
TRAFFIC SAFETY SERVICE LLC	13900.00	INV.138683 ELECTRONIC MESSAGE SIGN	POLICE	1623
BOSWELL MCCLAVE ENGINEERING	1843.49	INV.105105, 105003 NM647 SR CTR	SR CTR	1624
EVS EMERGENCY PRODUCTS LLC	1100.00	iINV. 16-905 RADIO FOR CHIEF'S CAR	2015	1625
JERSEY FIRE EQUIPMENT	4649.40	INV. 51845 6 SCOTT 4500 PSI 30	VARIOUS	1626
MUNICIPAL EMERGENCIES	6670.62	INV.1064175 3 MORNING PRIDE COATS	FIRE DEPT	1627

Total fund: 04 CAPITAL 153249.47

Total Bill List: 153249.47

BOROUGH OF NEW MILFORD

Bill list

SEPTEMBER 26, 2016

Combined DEVELOPERS TRUST 14

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE	291.00	INV.104639 8/23/16 NMES672	DEVELOPERS	1595
BOSWELL MCCLAVE	353.00	WONG INV.104638 8/23/16 NMES671	DEVELOPERS	1596
SCOTT G. SPROVIERO, ESQ.	600.00	7/28-9/13/16 ESCROW-BD OF ED/516	DEVELOPERS	1597
Total fund: 2940 DEVELOPERS ESCROW				1244.00
Total Bill List:		1244.00		

BOROUGH OF NEW MILFORD

Bill list

SEPTEMBER 26, 2016

Combined RECREATION COMM TRUST 18

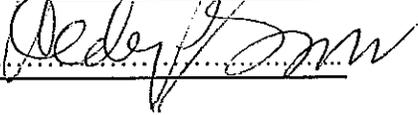
<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
OLP GLOBAL LLC	3750.00	TRAVEL SOCCER TRAINING	RES'V FOR	1640
AUTUMN ROSE BECKER	80.00	SOCCER TRYOUTS	RES'V FOR	1641
JAMES GLEICH	225.00	SOCCER EVALUATOR	RES'V FOR	1642
PETER F. GLYNN	75.00	SOCCER EVALUATOR	RES'V FOR	1643
CHRISTOPHER J. HARTUNG	50.00	SOCCER TRYOUTS	RES'V FOR	1644
MICHAEL RAPPO	90.00	SOCCER TRYOUTS	RES'V FOR	1645
JOSE A. SUAREZ	225.00	SOCCER EVALUATOR	RES'V FOR	1646
ROBERT TERRANOVA	75.00	SOCCER EVALUATOR	RES'V FOR	1647
Total fund: 2930 RES'V RECREATION COMM EXPENSES				4570.00
Total Bill List:		4570.00		

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2016:239

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
COLUCCI	✓			
GRANT	✓			
ROBALINO	✓			
IX	✓			
ALONSO	✓			
MAYOR (tie)				

RESOLUTION TO CANCEL PRIOR YEARS COMPLETED CAPITAL GRANTS RECEIVABLES AND CLOSED CAPITAL IMPROVEMENT AUTHORIZATIONS

WHEREAS, certain prior years capital improvement projects have been fully funded and completed, and

WHEREAS, a unexpended capital improvement authorizations remain open, and

WHEREAS, all grant monies have been received, and

WHEREAS, the Borough of New Milford Annual Audits have been completed and these capital improvements are fully funded, completed and closed,

NOW THEREFORE BE IT RESOLVED, the Borough Council of the Borough of New Milford instructs the CFO to make the following bookkeeping entry to close the capital improvement grants receivable and completed improvement authorizations and to close any remaining receivable balances to the capital improvement fund as follows:

Capital Grant Receivable and Improvement Authorizations:

Ord 10-0006	Hardcastle Pond	17,503.48
Ord 10-0006	Sutton Pl. Tennis Court	17,235.54
Ord 12-0008	Kennedy Field Lights	1,355.23
Ord 13-0013	Sr. Center Imp II	11,631.67

Capital Grants Receivable to Capital Improvement Fund

Ord 12-0007	Sr. Center imp I	113.50
Ord 13-0009	Babe Ruth Field Imp.	1,095.50

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.



SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2016:240

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
COLUCCI	/			
GRANT	/			
ROBALINO	/			
IX	✓			
ALONSO	✓			
MAYOR (tie)				

WHEREAS, the Mayor and Council of the Borough of New Milford adopted Borough of New Milford Purchasing Procedures dated June 29, 2012 as the official Purchasing Procedures of the Borough of New Milford and approved a revision, dated January 1, 2014; and

WHEREAS the Borough of New Milford Purchasing Procedures has been updated to reflect the increase to the public bidding threshold which was adopted by resolution 2016:173 on June 13, 2016; and

WHEREAS, the Mayor and Council of the Borough of New Milford wish to adopt the revised purchasing procedure dated September 22, 2016 as the official purchasing procedure of the Borough of New Milford;

NOW THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of New Milford hereby adopt the Purchasing Procedures, revised September 22, 2016, as the official Purchasing Procedures of the Borough of New Milford;

BE IT FURTHER RESOLVED that a copy the approved Purchasing Procedures be distributed to all departments for immediate implementation.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.

[Signature]

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2016:241

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
COLUCCI	✓			
GRANT	✓			
ROBALINO	✓			
IX	✓			
ALONSO	✓			
MAYOR (tie)				

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services issues a Best Practices Inventory on an annual basis; and

WHEREAS, one of the Best Practices outlined in the 2016-2017 Worksheet calls for an established written policy requiring the tax assessor to notify the CFO and the governing body of all tax appeals upon filing, but no later than June 1st each year; and

WHEREAS, the Mayor and Council wish to establish such a policy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that a written policy is hereby established to require the New Milford Tax Assessor to notify the CFO and the governing body of all tax appeals upon filing, but no later than June 1st each year.

BE IT FURTHER RESOLVED that a copy of this resolution be provided to the New Milford Tax Assessor, Patrick Wilkins, and the CFO, Diana McLeod.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.

[Signature]

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

2016: 242

No.

Offered by:

Seconded by:

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
COLUCCI	✓			
GRANT	✓			
ROBALINO	✓			
IX	✓			
ALONSO	✓			
MAYOR (tie)				

RESOLUTION ENCOURAGING GOVERNOR CHRISTOPHER CHRISTIE AND THE STATE OF NEW JERSEY TO LIFT THE SUSPENSION, AND TO REPLENISH THE FUNDING OF THE TRANSPORTATION TRUST FUND

WHEREAS, on June 30, 2016, in response to the Senate failure to reauthorize the Transportation Trust Fund (TTF), Governor Christopher Christie issued an Executive Order requiring plans for an orderly shutdown of TTF projects to be prepared by 11:59 p.m. on Saturday, July 2, 2016, and ordering ongoing TTF work to cease according to those plans; and

WHEREAS, TTF projects in the Borough of New Milford include the repaving and milling of the Boulevard Section 7; and

WHEREAS, the Boulevard Section 7 project is underway but cannot be completed due to the shutdown of TTF, preventing the reimbursement of the grant monies to the Borough of New Milford; and

WHEREAS, the shutdown of the TTF detrimentally effects the Borough of New Milford's ability to provide safe travel on the roadways of the Borough and detrimentally effects the finances of the Borough of New Milford; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of New Milford, County of Bergen, New Jersey that it hereby encourages the Governor of the State of New Jersey, the Senate and the General Assembly, to lift the suspension of the TTF and to replenish the Transportation Trust Fund; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to New Jersey Governor Christopher Christie, Senate President Stephen Sweeney, Assembly Speaker Vincent Prieto, State Senator Robert M. Gordon, Assemblyman Timothy J. Eustace and Assemblyman Joseph Lagana, Bergen County Municipal Clerks and to the New Jersey League of Municipalities.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2016:243

Offered by: Councilman Colucci

Seconded by: Council President Robalino

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
COLUCCI	/			
GRANT	/			
ROBALINO	/			
IX	/			
ALONSO	/			
MAYOR (tie)				

WHEREAS, the New Milford Fire Department wishes to apply for a grant for forty-eight (48) Scott Packs through the Assistance for Firefighters Grant (AFG) Program; and

WHEREAS, David Schwartz of Firehouse Grants, LLC has offered to prepare and submit an application on behalf of the New Milford Fire Department for the fee of \$2,750; and

WHEREAS, the contract is being awarded as an extraordinary unspecifiable service pursuant to Local Public Contracts law (N.J.S.A. 40A:11-2(7)).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that David Schwartz of Firehouse Grants, LLC is hereby authorized to prepare and submit an AFG grant application on behalf of the New Milford Fire Department.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the New Milford Fire Department.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 25-2562-026.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on September 26, 2016.

Cristine Demaris

SEAL