

**MINUTES**  
**BOROUGH OF NEW MILFORD**  
**7:00 PM WORK SESSION**  
**OPEN SESSION immediately following**  
**8:00 PM PUBLIC MEETING**  
**Monday, March 26, 2018**



**WORK SESSION:**

Mayor Subrizi read the Open Public Meeting and Mission Statements.

Councilwoman Thea Sirocchi-Hurley	Present
Councilwoman Randi Duffie	Present
Councilwoman Hedy Grant	Present
Councilman Ira Grotsky	Present
Councilwoman Kelly Langschultz	Present
Council President Michael Putrino	Present
Mayor Ann Subrizi	Present

Also present: K. Kelly- Borough Attorney; C. Demiris – Administrator/Borough Clerk

**CLOSED SESSION:**

1. Personnel – DPW
2. Personnel – Police Department
3. Contract Negotiation – Knights Field
4. Contract Negotiation – SRO/SLEO 3
5. Review of Closed Session Minutes

Councilwoman Grant made a motion to return to open session. Councilman Grotsky seconded the motion. The motion carried. All present in favor, none opposed.

Council President Putrino referenced a request from the Mayor, to add something to the open session minutes, with regard to the disturbance made by a member of the public. He said there are two related items that should be added as well. Mr. Kelly said the minutes are intended as a recitation of the actions taken by the governing body. He suggested that in order to include information that would not normally be recorded it should be prefaced at the meeting with the comment “let the record reflect.”

Councilwoman Langschultz asked if the individual referenced is permitted to approach the dais. Mr. Kelly suggested the discussion should continue in closed session.

Councilwoman Grant made a motion to return to closed session. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed.

6. Current Litigation – New Milford v. Kilarjian

Councilman Grotsky made a motion to return to open session and reconvene in Council Chambers. Council President Putrino seconded the motion. The motion carried. All present in favor, none opposed. Time 8:15 PM

**PUBLIC SESSION:**

Mayor Subrizi called the meeting to order, asked for a moment of silent prayer and/or reflection, and led the flag salute. Mayor Subrizi read the Open Public Meeting Law and Mission Statements and pointed out the fire exits in the Council Chambers.

**ROLL CALL:**

Councilwoman Thea Sirocchi-Hurley	Present
Councilwoman Randi Duffie	Present
Councilwoman Hedy Grant	Present
Councilman Ira Grotzky	Present
Councilwoman Kelly Langschultz	Present
Council President Michael Putrino	Present
Mayor Ann Subrizi	Present

**OPEN SESSION:**

1. Boswell – Kennedy Field Bid Responses

Stephen Boswell came forward to address the Council. Mr. Boswell said the estimate provided in October was for 1.73 million. He said some items were added prior to going out to bid in March and the estimate was increased to 1.85 million. He said relocation of lights is not done often and therefore it is difficult to provide an accurate estimate. He said the only item that came in significantly different than the estimate was for the lighting; at \$80,000 more than the estimate. He said despite being more than the estimate, relocation of the lights represents a significant savings to the town. He also noted, that the low bidder had the lowest price of all the bidders for this item.

Mr. Boswell said even though the bid came in higher than the estimate, there is still \$70,000 more in the bond than is needed to award the bid. He also said there are a number of items identified as “if and when required,” which could result in additional savings.

Regarding the protest submitted by the second lowest bidder, Mr. Boswell said he had spoken with the Borough attorney and they both agree there is no merit to the protest. He said there is no reason for the governing body not to move forward and award the bid to the low bidder. Mr. Kelly concurred, noting that the protest referred to a state contract and this project is not a state contract. He also noted that the item referenced, structural steel, is not part of the contract. Mr. Kelly said he has notified the objector and the Council can proceed with the award of the bid.

Councilman Grotzky asked if the Borough was notified when the estimate was increased from the 1.7 million to the 1.85 million. Mr. Boswell said that the Borough was notified.

**INTRODUCE ORDINANCE 2018:07**

CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATIONS LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Councilman Grotsky made a motion to introduce this ordinance on the first reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

The ordinance will be advertised and a public hearing will be held on April 23, 2018.

Borough Auditor, Steve Wielkocz, came forward to address the Council. Mr. Wielkocz said the Cap Bank ordinance is an ordinance that is passed every year to preserve the bank. He said the budget being introduced is 1.2 million under the 3.5% appropriation cap; by passing this ordinance the 1.2 million will be preserved in case it is needed in future years.

Mr. Wielkocz said the tax levy will increase \$71,122 in 2018 over 2017 or 7/10 of 1%. He said the municipal tax impact on the average home, valued at \$326,699, is \$24.

Mayor Subrizi asked for the tax rate. Mr. Wielkocz said the rate is 1.0421 as opposed to 1.0349 in 2017.

2018:99 Introduce 2018 Municipal Budget

Councilman Grotsky made a motion to approve resolution 2018:99. Councilwoman Langschultz seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

The budget summary will be advertised and a public hearing will be held on April 23, 2018.

#### **COUNCIL COMMITTEE REPORTS:**

Council President Putrino made a motion to file committee reports with the Borough Clerk to be spread in full upon the minutes. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

#### 2. Refunding of 3<sup>rd</sup> & 4<sup>th</sup> Quarter 2018 Property Tax

The Administrator referred to NJ DLGS Local Finance Notice 2018-04, which outlines the necessary procedure to refund 3<sup>rd</sup> and 4<sup>th</sup> quarter 2018 property tax payments. She said in order to do so the governing body must adopt a resolution authorizing the refund as a matter of policy, on the basis that the payment is in excess of the tax or assessment levied. She additionally noted that no refund should be authorized except upon written request of the taxpayer. She said to date, there has been just one request for a refund. She said a resolution to authorize the refunds as a matter of policy is on the consent agenda.

#### 3. AT&T Request

Mr. Kelly reviewed the request from AT&T for the same relief granted to Verizon last year; to place small network nodes on existing poles. He said a resolution, similar to the one for Verizon, will address their needs. The Clerk will prepare the resolution for the next meeting.

#### 4. Zoning Review Fee

The Administrator referenced the memo from the Zoning Officer, in which he recommended an increase to the Zoning Review Fee. The fee is currently \$35 and he recommended it be increased to \$65. There were no questions or comments from the Council. The ordinance will be prepared for introduction at the April 9<sup>th</sup> meeting.

#### 5. Recreation Fees

The Mayor referenced the email from the Recreation Director and asked if anyone had any objections to the proposed fee increases. There were no objections. Mr. Kelly said he met with the Recreation Director and Administrator to discuss changes to the section on field use, which require clarification. These items will also be updated in the ordinance. The ordinance will be prepared for introduction at the April 9<sup>th</sup> meeting.

#### 6. Administrator's Report

The Administrator reported that the PBA approved the Memorandum of Agreement for the 2018-2021 contract.

The Administrator referenced an email from the Municipal Drug Alliance in which they requested the Council's approval to work with local merchants to fundraise. There were no objections from the Council.

The Administrator said she received notification from Bergen County Open Space that the declaration of intent to apply for 2018 is due on April 24<sup>th</sup>. She said Councilwoman Langschultz would like to pursue a grant for lighting at Williams Field. She asked if there were any other items of interest from the Council. All agreed to move forward with an application for lights at Williams Field.

The Administrator reminded the governing body of the Volunteer Party scheduled for April 14<sup>th</sup> and asked that they RSVP and provide their t-shirt size.

The Administrator reminded the Council of the invite to attend the Little League parade on April 14<sup>th</sup> at 9:00 AM

#### **UNFINISHED BUSINESS:**

Councilwoman Grant made a motion to approve the minutes from the March 12, 2018 Closed and Work Session meetings. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed.

#### **ADOPT ORDINANCE 2018:02**

**AN ORDINANCE TO AMEND CHAPTER VII OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD ENTITLED "TRAFFIC," THEREBY AMENDING SUBSECTION 7-5 ENTITLED "ONE-WAY STREETS"**

Councilwoman Grant made a motion to open to the public for comment on this ordinance. Councilman Grotsky seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilwoman Grant made a motion to close to the public. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed.

Councilwoman Duffie made a motion to adopt this ordinance on the second and final reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

**ADOPT ORDINANCE 2018:03**

AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD ENTITLED "SALARY," ADOPTED AS ORDINANCE 91:01 AND AMENDED ANNUALLY BY ORDINANCE UP TO AND INCLUDING ORDINANCE 2018:01

Council President Putrino made a motion to open to the public for comment on this ordinance. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilwoman Grant made a motion to close to the public. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed.

Councilman Grotsky made a motion to adopt this ordinance on the second and final reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

**ADOPT ORDINANCE 2018:04**

AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD CHAPTER II ENTITLED "ADMINISTRATION" TO ADD SECTION 2-10A "DEPUTY BOROUGH ADMINISTRATOR"

Councilwoman Grant made a motion to open to the public for comment on this ordinance. Council President Putrino seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilwoman Duffie made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Councilwoman Duffie made a motion to adopt this ordinance on the second and final reading. Councilwoman Grant seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

**ADOPT ORDINANCE 2018:05**

AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD CHAPTER II ENTITLED "ADMINISTRATION" TO AMEND SECTION 2-16 "DIRECTOR OF PUBLIC WORKS/PRINCIPAL PUBLIC WORKS MANAGER" AND ADD SECTION 2-16A "SUPERINTENDENT OF PUBLIC WORKS"

Councilwoman Duffie made a motion to open to the public for comment on this ordinance. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment on this ordinance.

Councilwoman Duffie made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Councilman Grotzky made a motion to adopt this ordinance on the second and final reading. Councilwoman Langschultz seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

**NEW BUSINESS:**

**INTRODUCE ORDINANCE 2018:06**

AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD CHAPTER II ENTITLED "ADMINISTRATION" TO ADD ARTICLE X ENTITLED "TAXES AND ASSESSMENTS" SECTION 2-57 TOTALLY DISABLED VETERAN'S AND SURVIVING SPOUSES TAX EXEMPTION

Council President Putrino made a motion to introduce this ordinance on the first reading. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

The ordinance will be advertised and a public hearing will be held on April 23<sup>rd</sup>.

**COMMENTS FROM THE PUBLIC**

Councilwoman Duffie made a motion to open the meeting for public comment. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment. Councilwoman Duffie made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

## RESOLUTIONS:

- 2018:100 Closed Session
- 2018:101 Payment of Bills and Vouchers
- 2018:102 Authorize Self Examination of the 2018 Municipal Budget as per N.J.S.A. 40A:4-78b
- 2018:103 Authorize Amendment to Safe Schools Partnership Agreement
- 2018:104 Authorize CFO to Close Balances in Reserve for Payment of Debt and Reserve for Legislative Grants
- 2018:105 Approve Social Affair Permit – Church of the Ascension – April 14, 2018
- 2018:106 Appoint Deputy Administrator – Diane Grimaldi
- 2018:107 Authorize Mayor to Sign Memorandum of Agreement with the Superintendent of Public Works to Authorize Change in Title to Director of Public Works
- 2018:108 Appoint Superintendent of Public Works – Syl Bresa
- 2018:109 Appoint Program Coordinator for Stormwater Management Program – Vince Cahill
- 2018:110 Authorize Support to Preserve CDBG Funding, FY 2018-2019
- 2018:111 Approve Change Order #10 & Final – New Milford Police Station
- 2018:112 Establish a Policy to Refund Pre-Payments of 3<sup>rd</sup> and 4<sup>th</sup> Quarter 2018 Property Taxes
- 2018:113 Award Bid for Multi-Use Sports Complex at Kennedy Field – Dakota Excavating Contractors

## VOTE ON RESOLUTIONS

Mayor Subrizi referenced resolution 2018:103 and noted the governing body is authorizing an amendment to the Safe Schools Partnership Agreement to provide for School Resource Officers in Berkley and Gibbs through the end of the current school term. She said this will give the BOE time to decide on a more permanent plan for the future.

Councilwoman Grant made a motion to approve the consent agenda consisting of resolutions 2018:100 through 2018:113. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

## COUNCIL:

Council President Putrino announced that the Recycle Coach app is live and can be accessed. He said the Borough will be promoting the app following the next Garbage and Recycling meeting.

Councilwoman Langschultz reported that Recreation Softball will be celebrating opening day on April 21<sup>st</sup>.

## ADJOURNMENT

Councilwoman Duffie made a motion to adjourn. Councilman Grotsky seconded the motion. The motion carried. All present in favor, none opposed.

Respectfully submitted,

  
Christine Demiris, RMC, CMC  
Borough Clerk

## DEPARTMENT OF PUBLIC WORKS (DPW)

- Met Mar 5 | Next meeting Apr 2
- There were no issues salting and plowing roads and borough buildings during 3/14 and 3/21 Nor Easter snow events.
- DPW previously provided to Borough Administrator

## GARBAGE & RECYCLING COMMITTEE

- No Mar meeting | Next Meeting Apr 4
- Borough will be launching recycling app called "Recycle Coach" in April
- Recycling truck decal design contest is ongoing at Berkley and Gibbs elementary schools. Deadline for submissions is Monday, April 9.
- Recycling Coordinator is in discussions with the BOE regarding Waste Management recycling program for NMHS
- Tonnage report previously provided to Borough Administrator.

## HISTORIC NEW BRIDGE LANDING PARK COMMISSION

- Met Mar 1 | Next meeting Apr 5
- Commission will be signing agreement with State of New Jersey to receive \$100,000 funding
- Commission is moving forward with multiple capital projects on the property.
- Continuing to provide the public with social and educational events. A complete calendar of events can be found at [bergencountyhistory.org](http://bergencountyhistory.org)

## OFFICE OF EMERGENCY MANAGEMENT (OEM)

- Met Mar 13 | Next meeting Apr 10
- Continuing to work with schools and other public and private organizations on updating EOP plans.
- Planning upcoming drills and tabletops for 2018.



## Council Liaison Report

MARCH, 2018

COUNCIL PRESIDENT

**Michael J. Putrino**

Liaison Assignments:

- Department of Public Works (DPW)
- Garbage & Recycling Committee
- Historic New Bridge Landing Park Commission
- Office of Emergency Management (OEM)

## Christine Demiris

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**From:** Ira Grotsky  
**Sent:** Wednesday, March 07, 2018 11:52 AM  
**To:** Christine Demiris  
**Subject:** Rent Leveling Bd. Committee Report

The Rent Leveling Bd. met on Thursday, March 1st.

The Bd. discussed the recent tax settlements made with the Boro and the tax appeals made by several landlords. After much discussion and consideration, the Bd. decided that no further action needs to be taken by the Bd., regarding these settlements. It was also decided that any future tax settlements will continue to be reviewed by the Bd. on a case by case basis.

Ira S. Grotsky  
Councilman  
New Milford, NJ  
201-694-9446

## Christine Demiris

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**From:** Ira Grotsky  
**Sent:** Wednesday, March 07, 2018 11:42 AM  
**To:** Christine Demiris  
**Subject:** Shade Tree Commission Committee Report

The Shade Tree Commission held it's monthly meeting on Wednesday, February 28th.

There were no issues or problems to report.

The Commission started reviewing the changes and recommendations the Boro Attorney made to the Ordinance.

Since landscapers are no longer able to remove trees, unless they have the proper license and certification, a new Ordinance needs to be created to cover landscapers.

At the next meeting, the Commission will continue reviewing the revisions to the Ordinance. They will also review the latest revision to the Community Forestry Plan .

Ira S. Grotsky  
Councilman  
New Milford, NJ  
201-694-9446

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:99

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**Introduction of 2018 Budget**

**BE IT RESOLVED**, that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of New Milford, Bergen County, New Jersey for the year 2018.

**BE IT FURTHER RESOLVED**, that the said budget be published in The Record in the issue of April 4, 2018, and that a hearing on the Budget will be held at the Municipal Building on April 23, 2018 at 8 o'clock (P.M.) or as soon thereafter as the matter may be reached.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

SEAL

[Signature]

## 2018 Municipal Budget

of the           Borough           of           New Milford          ,  
 County of           Bergen           for the fiscal year 2018

### Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	2,000,000.00	1,510,874.00
2. Total Miscellaneous Revenues	2,586,839.30	2,503,720.57
3. Receipts from Delinquent Taxes	460,000.00	450,000.00
4. a) Local Tax for Municipal Purposes	15,819,801.00	15,752,299.00
b) Addition to Local District School Tax		
c) Municipal Library Tax	612,321.00	608,701.00
Tot Amt to be Rsd by Taxes for Sup of Mun. Bud	16,432,122.00	16,361,000.00
<b>Total General Revenues</b>	<b>21,478,961.30</b>	<b>20,825,594.57</b>

Summary of Appropriations	2018 Budget	Final 2017 Budget
1. Operating Expenses: Salaries & Wages	8,640,210.00	8,366,307.00
Other Expenses	8,842,111.30	8,802,842.57
2. Deferred Charges & Other Appropriations	1,859,740.00	1,799,335.00
3. Capital Improvements	480,000.00	250,000.00
4. Debt Service (Include for School Purposes)	1,098,900.00	1,049,110.00
5. Reserve for Uncollected Taxes	558,000.00	558,000.00
<b>Total General Appropriations</b>	<b>21,478,961.30</b>	<b>20,825,594.57</b>
<b>Total Number of Employees</b>		

Balance of Outstanding Debt		
	General	Water Utility
Interest	253,900.00	
Principal	695,000.00	
<b>Outstanding Balance</b>	<b>9,570,000.00</b>	

Notice is hereby given that the budget and tax resolution was approved by the Governing Body of the Borough of New Milford, County of Bergen on March 26, 2018.

A hearing on the Budget and Tax Resolution will be held at The Municipal Building, on April 23, 2018 at 8:00 o'clock P.M. at which time and place objections to the Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

Copies of the Budget are available in the office of Christine Demiris, Borough Clerk at the Municipal Building, 930 River Road New Milford, New Jersey, Phone #201-967-5044 during the hours of 9:00 A.M. to 4:00 P.M..

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:100

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

1. Personnel – DPW
2. Personnel – Police Department
3. Contract Negotiation – Knights Field
4. Review of Closed Session Minutes
5. Current Litigation

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

SEAL

*[Signature]*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:101

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
LANGSCHULTZ	✓			
PUTRINO	✓			
MAYOR (tie)				

WHEREAS, the claims and accounts listed in the attached, have been authorized by the CFO, and found correct.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of \$660,236.14.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

*[Signature]*

SEAL

**BOROUGH OF NEW MILFORD**  
**Bill list**  
**MARCH 1 - MARCH 15, 2018 PAYROLL**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
PAYROLL	12316.33	MAR 1 - MAR 15, 2018 PAYROLL	RECEIVABLE:	13966
PAYROLL	2056.25	MAR 1 - MAR 15, 2018 PAYROLL	GENERAL	13966
PAYROLL	10014.89	MAR 1 - MAR 15, 2018 PAYROLL	MUNICIPAL	13966
PAYROLL	7961.35	MAR 1 - MAR 15, 2018 PAYROLL	COLLECTION	13966
PAYROLL	1421.75	MAR 1 - MAR 15, 2018 PAYROLL	ASSESSMENT	13966
PAYROLL	897.41	MAR 1 - MAR 15, 2018 PAYROLL	ASSESSMENT	13966
PAYROLL	5632.01	MAR 1 - MAR 15, 2018 PAYROLL	CODE	13966
PAYROLL	7464.75	MAR 1 - MAR 15, 2018 PAYROLL	POLICE	13966
PAYROLL	5621.85	MAR 1 - MAR 15, 2018 PAYROLL	POLICE	13966
PAYROLL	6911.99	MAR 1 - MAR 15, 2018 PAYROLL	POLICE	13966
PAYROLL	161312.37	MAR 1 - MAR 15, 2018 PAYROLL	POLICE	13966
PAYROLL	533.14	MAR 1 - MAR 15, 2018 PAYROLL	UNIFORM	13966
PAYROLL	14722.51	MAR 1 - MAR 15, 2018 PAYROLL	PUBLIC	13966
PAYROLL	69184.44	MAR 1 - MAR 15, 2018 PAYROLL	PUBLIC	13966
PAYROLL	700.00	MAR 1 - MAR 15, 2018 PAYROLL	PUBLIC	13966
PAYROLL	385.86	MAR 1 - MAR 15, 2018 PAYROLL	RECYCLING	13966
PAYROLL	1777.11	MAR 1 - MAR 15, 2018 PAYROLL	RECYCLING	13966
PAYROLL	5448.43	MAR 1 - MAR 15, 2018 PAYROLL	BOARD OF	13966
PAYROLL	4906.00	MAR 1 - MAR 15, 2018 PAYROLL	RECREATION	13966
PAYROLL	6112.90	MAR 1 - MAR 15, 2018 PAYROLL	SENIOR	13966
PAYROLL	0.00	MAR 1 - MAR 15, 2018 PAYROLL	LIBRARY	13966
PAYROLL	21293.89	MAR 1 - MAR 15, 2018 PAYROLL	LIBRARY	13966
PAYROLL	6212.30	MAR 1 - MAR 15, 2018 PAYROLL	MUNICIPAL	13966
PAYROLL	916.67	MAR 1 - MAR 15, 2018 PAYROLL	TITLE III -	13966
PAYROLL	4906.55	MAR 1 - MAR 15, 2018 MEDICARE	SOCIAL	13967
PAYROLL	10318.48	MAR 1 - MAR 15, 2018 FICA	SOCIAL	13968

**Total fund: 01 Current 369029.23**

**Total Bill List: 369029.23**

**BOROUGH OF NEW MILFORD**

**Bill list**

**MAR 1 - MAR 15, 2018 PAYROLL**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
PAYROLL	50.00	MAR 1 - MAR 15, 2018 PAYROLL	PUBLIC	13969

**Total fund: 01 Current 50.00**

**Total Bill List: 50.00**

# BOROUGH OF NEW MILFORD

## Bill list

MARCH 26, 2018

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
EDIE RYERSON	70.00	2/6/18 ENVIRONMENTAL COMM. MEETING ENVIRONMENT		13970
SCOTT G. SPROVIERO, ESQ.	100.00	3/13/18 ZB ATTORNEY ATTENDANCE OF ZONING		13971
PHILLIPS PREISS GRYGIEL LLC	1237.50	INV. 25913 JANUARY 2018 JOBJ13008G PLANNING		13972
KAUFMAN, SEMERARO & LEIBMAN	787.50	INV.216656 6/7/17 SERVICE PLANNING		13973
DELTA DENTAL OF NJ. INC.	8717.67	MARCH, 2018 DENTAL PREMIUM GROUP# INSURANCE		13974
CIGNA HEALTHCARE	174224.09	MARCH, 2018 PREMIUM GROUP INSURANCE		13975
MC SYSTEMS SOFTWARE, LLC	300.00	INV.97303 2018 LICENSE SUPPORT FEE PLANNING		13976
MC SYSTEMS SOFTWARE, LLC	0.00	INV.97303 2018 LICENSE SUPPORT FEE ZONING		13976
MC SYSTEMS SOFTWARE, LLC	300.00	INV.97303 2018 LICENSE SUPPORT FEE ZONING		13977
SHOP RITE OF NEW MILFORD	235.85	CUST.3563 FEB. 2018 FOOD /SUPPLIES SENIOR		13977
WAYNE MARKETING ASSOCIATES	125.00	MARCH 2018 BRAIN EXERCISE SENIOR		13978
NEW MILFORD VOLUNTEER	30.00	CPR/AED RECERTIFICATION CLASS FOR SENIOR		13979
PAYLOCITY	2836.38	INV.103695827, 103734194 FEB. 2018 MUNICIPAL		13980
WB MASON CO., INC.	195.29	INV.151718821, CR5086823, 151947229, MUNICIPAL		13981
RUTGERS, THE STATE	1525.00	INV.18-0335 STUDENT COURSE RECREATION		13982
CROWN TROPHY	1000.98	INV.RE-44528 BASKETBALL TROPHIES RECREATION		13983
SPORTSGRAPHICS	2217.00	INV. 29338 2/22/18 INDOOR SOCCER RECREATION		13984
SE CHASERS, NORTH JERSEY	1295.66	INV.522013 SEPT. 2017 GEESE RECREATION		13985
GEESE CHASERS, NORTH JERSEY	3886.98	INV.522171, 522177, 522210 RECREATION		13986
HOLY NAME HOSPITAL	172.00	81405418201801OH PHYSICAL- PETER FIRE O/E		13987
ALAN SILVERMAN	70.95	REIMB. OFFICE SUPPLIES UNIFORM		13988
P & A AUTO PARTS	68.20	INV.15041-89375, 15041-89415 AUTO FIRE O/E		13989
PALMERS ACE HARDWARE	88.99	INV.691950, 691956, 691649, 691471, 69 FIRE O/E		13990
GLENDALE PARADE STORE, LLC	204.50	INV.152156 INSIDE FLAG POLES & POLICE		13991
PROPERTY ROOM CONSULTING,	1500.00	INV. 579 BEAST EVIDENCE PROGRAM POLICE		13992
FORD MOTOR CREDIT COMPANY	1022.47	INV.1489024 LEASE (1) 2016 POLICE POLICE		13993
FORD MOTOR CREDIT COMPANY	2934.94	INV. 1489025 LEASE (3) 2017 POLICE POLICE		13994
TROPICANA CASINO HOTEL	224.14	CONF.WYRWQ VINCENT CAHILL 4/12 & PUBLIC		13995
ENVIRONMENTAL REFRIGERANT	312.00	INV. 130140JS 2/12/18 FREON RECYCLING		13996
JMG REALTY, INC.	15117.99	1ST QTR 2018 GARBAGE REIMB. GARBAGE &		13997
WB MASON CO., INC.	1341.72	INV.I52952156, CR5205558 OFFICE POLICE		13998
MILFORD ARMS	1107.86	1ST QTR 2018 GARBAGE REIMBURSEMENT GARBAGE &		13999
RACHLES/MICHELE'S OIL	3269.12	INV.271187 2/13, 271854 2/19 O/E GAS &		14000
SAFETY-KLEEN	943.82	INV.75936896 CLEAN PARTS WASHERS VEHICLE		14001
RE-TRON TECHNOLOGIES INC.	279.70	INV.21778, 21879 BATTERIES VEHICLE		14002
LAYNE ROOFING INC.	300.00	INV.10258 BOROUGH HALL ROOF PUBLIC		14003
QUALITY MECHANICAL SYSTEM	725.00	INV.2455 REPAIR HEAT AT BOROUGH PUBLIC		14004
KIM D.RINGLER, ESQ.	825.00	INV.10460 JAN & FEB., 2018 LEGAL LEGAL		14005
SWIFTREACH NETWORK, INC.	3495.00	INV.235708 SUBSCRIPTION FEE EMERGENCY		14006
G.T.B.M., INC.	3037.28	INV.15456 COMPUTER TABLET POLICE		14007
ACHLES/MICHELE'S OIL	5544.35	INV.268280 12/19/17-1/5/18 O/E GAS &		14008
THOMSON REUTERS WEST	505.00	INV.837626316, 837788764 JAN & FEB POLICE		14009
RSC ARCHITECTS, P.A.	3600.00	INV.8221 3/7/18 PERIOD ENDING PUBLIC		14010
RACHLES/MICHELE'S OIL	2081.58	INV.269671 1/29/18 DIESEL FUEL O/E GAS &		14011
PALMERS ACE HARDWARE	325.36	INV.692132, 6919118, 691800, 691853, 6 PUBLIC		14012
MONTAGUE TOOL & SUPPLY CO.,	347.40	INV.73539-01, 73539-02 SNOW PUBLIC		14013
MODERN EQUIPMENT SALES	76.17	INV.PS1201690 V-BELT VEHICLE		14014

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
METROPOLITAN RUBBER CO.	176.63	INV.28818, 29648, 29505 SUPPLIES	VEHICLE	14015
LIFESAVERS, INC.	799.00	INV.136061 LIFELINE AED	POLICE	14016
MILLENNIUM STRATEGIES, LLC.	3000.00	INV. #7288 JANUARY, 2018 SERVICES	MUNICIPAL	14017
ANNE HUDES	40.00	REFUND FOR SPRING SOCCER REG	RECREATION	14018
BAUER SPORT SHOP	1169.00	INV.2916 REC SOFTBALL SUPPLIES	RECREATION	14019
WB MASON CO., INC.	182.18	INV.53134971 OFFICE SUPPLIES	UNIFORM	14020
SCOTT GRAPHICS PRINTING	55.00	INV.13854 BUSINESS CARDS FOR	MUNICIPAL	14021
SUEZ WATER NEW JERSEY	15596.31	MARCH, 2018 HYDRANT CHARGES	O/E WATER	14022
VINCENT CAHILL	510.00	3/7 & 3/8/18 MEAL MONEY FOR SNOW	PUBLIC	14023
DELUXE INTERNATIONAL TRUCKS	304.77	INV.571882, 75755 VEHICLE PARTS	VEHICLE	14024
ENVIRONMENTAL REFRIGERANT	112.00	INV.130164JS FREON REMOVAL	RECYCLING	14025
TRAFFIC SAFETY EQUIPMENT,	418.80	INV.188419 SIGNS	PUBLIC	14026
RAPID PUMP & METER	325.00	INV.34873 MARCH SEWER PUMP	PUBLIC	14027
SHAW'S LOCK SERVICE, INC.	669.00	INV.371607, 371661 LOCKSMITH	PUBLIC	14028
SNAP ON TOOLS	949.00	INV.63021846140 UPGRADE SCAN TOOL	VEHICLE	14029
HUDSON TIRE EXCHANGE	457.71	INV.253234 TIRES	VEHICLE	14030
AMERICAN HOSE & HYDRAULICS	1115.54	INV.516969,518396 REPAIR TRUCK 85	VEHICLE	14031
CLIFFSIDE BODY CORP.	1048.42	INV.84968,84969 PARTS/SUPPLIES	VEHICLE	14032
P & G AUTO, INC.	1232.19	INV.82310,82460,82609,77583,77608	VEHICLE	14033
STONE INDUSTRIES, INC.	3026.85	INV.24017,25004,25281,25503,25915	PUBLIC	14034

**Total fund: 01 Current**

**279792.84**

**Total Bill List: 279792.84**

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 26, 2018**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
BERGEN CTY SOIL CONSERVATION	2225.00	SOIL EROSION APPLI KENNEDY FIELD	2017	1882
ROBBIE CONLEY ARCHITECT	873.33	INVOICE#13016.29R REIMBURSEABLE	2014	1883
JOHNSON & SONS, INC.	221.59	INV.718987,719253 SUPPLIES FOR	2016	1884
PEERLESS CONCRETE PROD. CO.	1064.25	INV.9546 PRECAST BASINS	2016	1885
GLADIATOR ELECTRIC LLC	1200.00	INV. 7-OUTLETS IN LOCKER ROOM	2014	1886
WB MASON CO., INC.	5092.40	INV.I53151048,52369244 FURNITURE	2014	1887
<b>Total fund:</b>	<b>04 CAPITAL</b>		<b>10676.57</b>	

**Total Bill List:** 10676.57

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 26, 2018**

**Combined BUILDING DEV TRUST 14**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
SCOTT G. SPROVIERO, ESQ.	687.50	BRUNETTI/BROOKCHESTER-1/2--3/14/18	RESERVE FOR	1773
<b>Total fund: 2940 RESERVE FOR BUILDING/DEV ESCRO</b>				<b>687.50</b>
<b>Total Bill List:</b>	687.50			

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:102

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
LANGSCHULTZ	✓			
PUTRINO	✓			
MAYOR (lie)				

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of New Milford has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of New Milford that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes
  
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:102

Offered by:..... Seconded by:.....

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality
5. The budget and associated amendments, if any, have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

---

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

SEAL

*Christine Ferris*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 2018: 103

Offered by: Don S. Put

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**A RESOLUTION TO AUTHORIZE AN  
AMENDMENT TO THE SAFE SCHOOLS RESOURCE OFFICER  
PARTNERSHIP AGREEMENT (the "Agreement") DATED MAY 31, 2000 BY  
AND BETWEEN THE NEW MILFORD BOARD OF EDUCATION AND THE  
BOROUGH OF NEW MILFORD.**

**WHEREAS**, the Mayor and Council of the Borough of New Milford entered into The Safe Schools Resource Officer Partnership Agreement with the New Milford Board of Education on May 31, 2000; and

**WHEREAS**, the agreement has been amended annually to extend the expiration date and currently runs through June 30, 2018; and

**WHEREAS** the Borough and the Board of Education wish to amend the current Agreement as follows:

1. The Borough and the Board of Education have agreed to assign the following additional officers to the following schools for the hours indicated, during the remainder of the school year:

<u># of Officers</u>	<u>School</u>	<u>Hours</u>
One	Berkley Elementary	8:00 am – 4:00 pm
One	B.F. Gibbs Elementary	8:00 am – 4:00 pm

2. In all other respects, the terms and provisions of the Agreement shall remain in full force and effect.

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION No. 2018:103

Offered by:..... Seconded by:.....

**NOW, THEREFORE, BE IT RESOLVED** the Mayor and Council of the Borough of New Milford hereby authorize an amendment to the Safe Schools Resource Officer Partnership Program dated May 31, 2000 and extended through June 30, 2018 by and between the New Milford Board of Education and the Borough of New Milford.

**BE IT FURTHER RESOLVED**, Mayor Ann Subrizi is authorized to sign such amendment and the Borough Clerk is authorized to attest to the same.

---

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

SEAL

Cristina Demmes

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:104

Offered by [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	✓			
MAYOR (lie)				

WHEREAS, certain prior years unissued debt authorized by bond ordinance remains open as "Authorized but Not Issued Debt", and

WHEREAS, certain reserves for the payment of debt and legislative grants remain open, and

WHEREAS, the Borough of New Milford Annual Audits have been completed and reflect these capital improvement projects to be fully completed and closed, and

WHEREAS, all debt to be issued to fund said projects has been made and no further debt is to be issued,

**NOW THEREFORE BE IT RESOLVED**, the Borough Council of the Borough of New Milford instructs the CFO to make the following bookkeeping entries to close remaining balances in Reserve for Payment of Debt and Reserve for Legislative Grants in the Capital Fund as follows:

Capital Fund:

Reserve for Payment of Debt	\$ 68,892.10	
Capital Fund Balance		\$ 8,991.10
Deferred Charges Unfunded Ord 2012-07		\$ 59,901.00
Bonds and Notes Auth Not Issued Ord 2012-07	\$ 59,901.00	
Est Proceeds Bonds and Notes Ord 2012-07		\$ 59,901.00
Reserve for Legislative Grant	\$ 30,000.00	
Capital Fund Balance		\$ 30,000.00

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

[Signature]

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:105

Offered by:.....*[Signature]*.....

Seconded by:.....*[Signature]*.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, the Church of the Ascension has applied for a Special Permit for a Social Affairs Permit for an event to be held on school premises, in the Borough of New Milford, with mailing address 256 Azalea Drive, New Milford, NJ 07646; and

**WHEREAS**, the Mayor & Council of the Borough of New Milford have agreed for certain non-profit organizations to dispense and serve alcohol set forth under the guidelines of the Division of Alcoholic Beverage Control (ABC) pursuant to N.J.S.A. 33:74-1 and N.J.A.C. 13:2-5.1; and

**WHEREAS**, the required documentation along with a fee of \$100.00 to the Division of Alcohol and Beverage Control has been submitted, reviewed and acknowledged by the Police Chief and Municipal Clerk of the Borough of New Milford, NJ; and

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor & Council hereby approve the Church of the Ascension, a Special Social Affair Permit for a fundraiser to benefit the School at which alcohol will be served on the premises from 6:30pm to 10:00pm on April 14, 2018 and in accordance to New Milford Municipal Ordinance #6-4, et seq.; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the Church of the Ascension, 256 Azalea Drive, New Milford, NJ 07646.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on March 26, 2018

SEAL

*[Signature]*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:106

Offered by: *W. J. Brown*

Seconded by: *R. ...*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, there exists a need for a Deputy Borough Administrator in the Borough of New Milford; and

**WHEREAS**, Diane Grimaldi has served as the Deputy Municipal Clerk and Deputy Registrar since December 12, 2012; and

**WHEREAS**, the Borough Administrator has recommended Diane Grimaldi for the additional position of Deputy Borough Administrator; and

**WHEREAS**, Diane Grimaldi has agreed to accept the position of Deputy Borough Administrator and her 2018 base salary will be increased by \$10,000.

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of New Milford hereby appoint Diane Grimaldi as the Deputy Borough Administrator effective as of April 1, 2018.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

*Christine Demusis*

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:107

Offered by: June S. Puro

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (lie)				

**WHEREAS**, the Mayor and Council of the Borough of New Milford (“the Borough”) and the Superintendent of the Department of Public Works (“the Superintendent”) have agreed that there is a need to change the Superintendent’s title to Director to allow for growth within the Department of Public Works; and

**WHEREAS**, the Borough and the Superintendent have an existing contract dated January 1, 2016 with an expiration of December 31, 2019; and

**WHEREAS**, the Borough and the Superintendent wish to change the title in said contract from Superintendent of Public Works to Director of Public Works; and

**WHEREAS**, a Memorandum of Agreement has been drafted to facilitate the change in title in the existing contract, copy attached.

**NOW, THEREFORE, BE IT RESOLVED**, Mayor Subrizi is hereby authorized to sign the Memorandum of Agreement and the Borough Clerk is authorized to attest to the same.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

[Signature]

SEAL

**MEMORANDUM OF AGREEMENT**  
**BY AND BETWEEN**  
**BOROUGH OF NEW MILFORD**  
**AND VINCENT A. CAHILL**  
**SUPERINTENDENT OF PUBLIC WORKS**

This Memorandum of Agreement is entered into by and between the **BOROUGH OF NEW MILFORD** (the Borough) and **VINCENT A. CAHILL, SUPERINTENDENT OF PUBLIC WORKS** (Superintendent) to define the terms on which the parties have agreed to allow for the change in title from Superintendent of Public Works to Director of Public Works (Director).

**WHEREAS**, the Mayor and Council of the Borough of New Milford (“the Borough”) and the Superintendent of the Department of Public Works (“the Superintendent”) have agreed that there is a need to change the Superintendent’s title to Director to allow for growth within the Department of Public Works; and

**WHEREAS**, the Borough and the Superintendent have an existing contract dated January 1, 2016 with an expiration of December 31, 2019; and

**WHEREAS**, the Borough and the Superintendent wish to change the title in said contract from Superintendent of Public Works to Director of Public Works.

**NOW THEREFORE**, the parties agree as follows:

1. Vincent A. Cahill’s title of Superintendent of Public Works will change to Director of Public Works effective as of April 1, 2018.
2. The remainder of the terms and condition of the contract between the Borough and Vincent A. Cahill will remain in full force until expiration on December 31, 2019.
3. This memorandum of agreement is to be incorporated into and to be made part the contract for purpose of duration and contract enforcement.

It is understood and agreed to by and between the parties that the within agreement is expressly subject to and conditioned upon the Council of the Borough of New Milford enacting the appropriate ordinance/resolutions necessary for the approval and implementation of the agreement. It is further conditioned upon ratification by the parties.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date specified below:

**DIRECTOR OF PUBLIC WORKS  
FOR THE BOROUGH**

\_\_\_\_\_  
**VINCENT A. CAHILL**

**MAYOR ON BEHALF OF THE  
BOROUGH OF NEW MILFORD**

\_\_\_\_\_  
**ANN SUBRIZI**

**BOROUGH ADMINISTRATOR  
BOROUGH OF NEW MILFORD**

\_\_\_\_\_  
**CHRISTINE DEMIRIS**

**DATED:** \_\_\_\_\_

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:108

Offered by: Alme S.P.

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, the Mayor and Council of the Borough of New Milford (“the Borough”) has determined that there is a need to change the title of Superintendent of Public Works to Director of Public Works to allow for growth within the department; and

**WHEREAS**, Vincent Cahill, the Superintendent of the Department of Public Works, will be titled the Director of Public Works as of April 1, 2018; and

**WHEREAS**, Vincent Cahill has recommended to the Mayor and Council for Syleman Bresa to be promoted to the position of Superintendent of Public Works; and

**WHEREAS**, New Milford DPW General Foreman, Syleman Bresa, has received certification as a Certified Public Works Manager from the State of New Jersey Department of Community Affairs; and

**WHEREAS**, Mr. Cahill has represented to the Mayor and Council that Syleman Bresa has the skills and knowledge to fill the position of Superintendent of Public Works.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of New Milford that Syleman Bresa be appointed to the position of Superintendent of Public Works effective April 1, 2018 at an annual salary of \$92,500.

**BE IT FURTHER RESOLVED** that this appointment is subject to the terms and conditions of an employment agreement, the form of such to be determined and approved separately by the Mayor and Council.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

[Signature]

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:109

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, the State of New Jersey, Department of Environmental Protection, and NJ League of Municipalities have established Stormwater rules to address non-point source pollution, the largest threat to our drinking water supplies statewide; and

**WHEREAS**, the Borough of New Milford has been authorized to Discharge under the New Jersey Pollutant Discharge Elimination System (NJPDES) Tier A Municipal Stormwater General Permit NJ0141852; and

**WHEREAS**, in order to maintain the ability to discharge under the New Jersey Pollutant Discharge Elimination System (NJPDES) Tier A Municipal Stormwater General Permit NJ0141852 the Borough must submit an annual report and certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that DPW Superintendent, Vince Cahill be named the Program Coordinator for the Borough of New Milford's Stormwater Management Program for the purpose of submitting the Borough's annual report and certification.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:110

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
LANGSCHULTZ	✓			
PUTRINO	✓			
MAYOR (tie)				

**RESOLUTION TO PRESERVE CDBG FUDING, FY 2018-2019**

**WHEREAS**, since 1974, the United States Congress, though the Community Development Block Grant Program supported the future welfare of the Nation and the well-being of its citizens through maintaining viable urban communities as social, economic and political entities; and

**WHEREAS**, said Program has been and continues to be a critical affordable housing, community and economic revitalization tool for families and communities across the nation; and

**WHEREAS**, the President's Fiscal Year 2018 budget proposes the total elimination of the Community Development Block Grant Program; and

**WHEREAS**, the broad spectrum of activities, including homeownership opportunities; elimination of slum and blight; housing rehabilitation; improvement to public facilities and infrastructure, such as roads, water and sewer systems, libraries, fire stations, and community centers; and public services, such as employment training, child care, transportation services, services for senior citizens, the disabled and youth; business development and job creation will no longer be able to be undertaken; and

**WHEREAS**, such action will no longer enable cities, counties and states to meet their community development, affordable housing and economic development needs; and

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of New Milford hereby requests your help to fight to save the Community Development Block Grant Program and maintain this vital program within the U.S. Department of Housing and Urban Development at a funding level no less than formula funding in Fiscal Year 2017.

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the entire New Jersey Congressional Delegation, the United States Senate Committees on Appropriations and Budget and House Committees on Appropriations and Budget.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:111

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**CHANGE ORDER #10 & Final  
New Milford Police Station  
Two Brothers Contracting, Inc.  
11 Vreeland Avenue  
Totowa, NJ 07512**

**WHEREAS**, it has been determined that Change Order #10 is necessary in connection with the above project; and

**WHEREAS**, the nature and reason for the Change Order is as outlined in the attached and quantified as follows:

Amount of Original Contract	\$3,942,000.00
Net Change of Previous Change Orders	\$75,676.15
Plus Additions – Change Order #10	\$21,685.85
Less Reductions – Change Order #10	\$27,500.00
Amended Contract Amount	\$4,011,862.00

**NOW, THEREFORE, BE IT RESOLVED** that Change Order #10 in the decreased amount of \$5,814.15 and total contract amount of \$4,011,862.00 be approved by the Mayor and Council of the Borough of New Milford.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

[Signature]

SEAL



# AIA Document G701™ – 2017

## Change Order

**PROJECT:** *(Name and address)*  
 New Milford Police Station  
 930 River Road  
 New Milford, NJ 07646

**CONTRACT INFORMATION:**  
 Contract For: General Construction  
 Date: August 22, 2016

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 010  
 Date: February 8, 2018

**OWNER:** *(Name and address)*  
 Borough of New Milford  
 930 River Road  
 New Milford, NJ 07646

**ARCHITECT:** *(Name and address)*  
 Robbie Conley Architect LLC  
 596 Glassboro Road  
 Woodbury Heights, New Jersey  
 08097

**CONTRACTOR:** *(Name and address)*  
 Two Brothers Contracting  
 11 Vreeland Avenue  
 Totowa, NJ 07512

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Additional material only from PCO 15 Blocking behind PVC Panels	Add	\$ 1,127.00
Additional material only from PCO 20 Connect Downspouts to Storm Water Management	Add	\$ 6,269.00
Electrical Connections for Mag Locks PCO 26	Add	\$ 1,002.32
Change Two Benches to Beds in Holding Cells PCO 27	Add	\$ 462.00
Barrier Free Ramp Handrails PCO 32	Add	\$10,343.03
Additional Parking Lot Signage PCO 33	Add	\$ 750.00
Repair Sidewalk and Curbs	Add	\$ 1,732.50
Delete Movable Partition	Deduct	-\$10,000.00
Delete Electric Gates, controls and Wiring Install Mechanical Gate	Deduct	-\$17,500.00
<b>TOTAL</b>	<b>Deduct</b>	<b>-\$5,814.15</b>

This is the tenth and final Change Order for this Project. By signing this Change Order both parties agree that there are no claims of any nature against the other party for additional work or for changes to increase or decrease the amount payable to the Contractor for work, material or time adjustments for items through the date of execution of this Change Order. Any remaining work items will be addressed by the Contractor prior to approval of the Final Request for Payment

The original Contract Sum was	\$	<u>3,942,000.00</u>
The net change by previously authorized Change Orders	\$	<u>75,676.15</u>
The Contract Sum prior to this Change Order was	\$	<u>4,017,676.15</u>
The Contract Sum will be decreased by this Change Order in the amount of	\$	<u>5,814.15</u>
The new Contract Sum including this Change Order will be	\$	<u>4,011,862.00</u>

The Contract Time will be unchanged by Zero (0) days.  
 The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Robbie Conley Architect LLC  
ARCHITECT (Firm name)

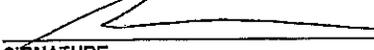
  
SIGNATURE

R.J. Conley AIA, Member / Manager  
Principal Architect

PRINTED NAME AND TITLE

3/7/18  
DATE

Two Brothers Contracting  
CONTRACTOR (Firm name)

  
SIGNATURE

SAVA MLADENOVIC  
PRINTED NAME AND TITLE

2/15/18  
DATE

Borough of New Milford  
OWNER (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018: 112

Offered by: *David Grillo*

Seconded by: *Debra J. Som*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, as a result of a recent change in Federal tax deductions for State and local taxes, some residents voluntarily chose to pre-pay a portion of their 2018 property taxes; and

**WHEREAS**, as a result of subsequent IRS guidance on the subject, taxpayers have been seeking refunds of these pre-payments made towards the third and fourth quarter property taxes for 2018; and

**WHEREAS**, the New Jersey Division of Local Government Services, after consultation with the Attorney General's office, issued certain guidance to municipalities concerning whether municipalities may authorize a refund of the pre-payments made towards the third and fourth quarter property taxes for 2018; and

**WHEREAS**, the Borough of New Milford has determined that such refunds are consistent with applicable law and that such pre-payments were made in "excess if the tax or assessment levied"; and

**WHEREAS**, the Borough is therefore desirous of establishing a policy pertaining to such refund requests.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough of New Milford does hereby establish a policy to allow the refund of pre-payments made towards third and fourth quarter 2018 property taxes, subject to the following terms and conditions:

1. A property owner who has made a pre-payment towards third and fourth quarter 2018 property taxes may request a refund of such payments in writing, addressed to the Borough of New Milford Tax Collector.
2. The Tax Collector shall advise the Governing Body of the refund request and of the amount to be refunded.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

*Christine Demus*

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:113

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
PUTRINO	/			
MAYOR (tie)				

**WHEREAS**, funding was allocated for the Multi-Use Sports Complex at Kennedy Field via Bond Ordinance 2017:17; and

**WHEREAS**, bids were advertised for and received in New Milford Borough Hall for the Multi-Use Sports Complex at Kennedy Field on March 22, 2018 at 11:00 AM with the lowest three bids as follows:

- Dakota Excavating Contractors, Inc. \$1,923,540.00  
Hackensack, NJ
- Rochelle Contracting Co., Inc. \$2,084,484.00  
Landing, NJ
- M.B.T. Contracting, LLC \$2,122,637.00  
Lincoln Park, NJ

**WHEREAS** the bids were reviewed by the Engineer and the Borough Attorney and a recommendation has been made to award the bid to the lowest responsible bidder, Dakota Excavating Contractors, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council hereby award the contract for the Multi-Use Sports Complex at Kennedy Field to the lowest responsible bidder, Dakota Excavating Contractors, Inc. in the amount of \$1,923,540.00 and authorize Mayor Subrizi to sign said contract and authorize the Borough Clerk to attest to the same.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be mailed to Dakota Excavating Contractors, Inc., 481 Hudson Avenue, Hackensack, NJ 07601 and to Boswell Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 04-2150-17-0017-001.

[Signature]

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 26, 2018.

Christine Demusis

SEAL